

# **KHALSA COLLEGE OF EDUCATION, G.T. ROAD, AMRITSAR**

**Dr. Bakhshish Singh**

## **Teacher of the Year of Punjab Award 2024** *(For School Teachers)*

The applicants must read the following information carefully before applying for the Award.

### **I) ELIGIBILITY CRITERIA FOR THE AWARD**

- i. School Teachers working in recognized Elementary, Secondary, Senior Secondary schools under the following categories are eligible:
  - a) Schools run by Punjab Govt./Aided by the State Govt./Private Bodies.
  - b) Schools affiliated to Punjab School Education Board (PSEB), Central Board of Secondary Education (CBSE) and Indian Certificate of Secondary Education (ICSE).
- ii. Minimum educational qualification of the teacher should be as per the standards given by Punjab Govt./PSEB/CBSE/ICSE/NCERT.
- iii. Permanent Teachers, Adhoc Teachers, teachers on contract having minimum 5 years of teaching experience and teachers who have not served as Head of school during the evaluation years, from schools situated in Punjab are eligible. However, Elementary Head Teachers can apply.
- iv. Although retired teachers are not eligible for the award, the teachers who have served during the Award year (at least for four months) may be considered if they fulfill other conditions.
- v. Teachers who also want to apply for Punjabi Bhasha Ratan Puraskar need to fill additional form under Category VI.
- vi. The teacher will be conferred with one award at a time.
- vii. Those who have already been awarded Teacher of the Year of Punjab Award will not be eligible to apply for three subsequent years.

**II) PERFORMANCE INDICATORS FOR TEACHER OF THE YEAR OF PUNJAB AWARD 2024**

**Category I: Teaching, Learning and Evaluation Related Activities**

*(Please enclose supporting documents) (M.M.- 120)*

S.No.	Nature of the Activity	Details of the Activities	Maximum Score	Score To Be Awarded By The Evaluation Committee
1.	Special/Remedial classes taken per month <i>(to be supported with attendance record validated by the Head of the Institution)*</i>		15	
2.	Additional Lectures or other teaching duties assigned by PSEB/CBSE/ ICSE Board **		20	
3.	a) Development of low cost teaching aids etc. for the respective subjects		15	
	b) Development of innovative and creative strategies/techniques/methods***		25	
4.	Use of participatory and innovative practices-learning methodologies or any other strategy of teaching used to make learning a joyful experience for the students ****		35	
5.	Examination duties (Invigilation, Paper setting, evaluation of answer scripts)		10	
<b>Total Score – 120</b>				

**N.B \* 05 points per year will be awarded for this category**

**\*\* The nature of the duty to be specified along with proof and to be verified by the principal**

**\*\*\* The write-up of the technique developed should be attached as a proof**

**\*\*\*\* Attach video of 15-20 mins (in a pen-drive) highlighting the use of innovative practice in process**

**Category II: Co-curricular, Extension and Profession Related Activities***(Please mention your contribution to any of the following)(M.M.-100)*

S. No.	Nature of Activity	Details of the Activities	Maximum Score	Scores To Be Awarded By The Evaluation Committee
1.	Organisation of co-curricular, extension & field based activities (such as extension work through NSS/NCC, Scouts & Guides, Sports, Cultural activities, Subject related events such as Science Fair/Exhibitions, Counselling etc.)		25	
2.	a) Contribution towards the society such as: a) Spreading social awareness against the societal issues (such as drug abuse, female foeticide, stubble burning, etc.)		10	
	b) Extra-ordinary efforts taken for the upliftment of children belonging to slum and rural areas/ differently abled/gifted students/students with behavioural problems		10	
3.	a) Contribution through participation in academic and administrative committees (such as Administrative duties like Time Table construction, Admission Incharge, Class Incharge, School Maintenance, Library management etc.)		15	
	b) Contribution to school in the form of cash/kind like donation of books, construction or creation of facilities in the school like drinking water, furniture, toilets etc.		15	
4.	a) Annual Performance Appraisal Reports of last 3 years		10	
	b) Any societal recognition in the form of rewards and awards		10	
5.	Service in Rural Area/Border Area/Backward Area		05	
<b>Total Score - 100</b>				

**Category III: Publications, Research and Related Activities***(Attach separate sheet for details if required)(M.M.-50)***(A) Published Papers in Newspapers/ Journals/Books**

S. No.	Type of Publication	Title/ Page No.	ISSN/ISBN & Date	Single Author/Co-author	Maximum Score	Scores To Be Awarded By The Evaluation Committee
1	In Newspaper (per article 2 marks)				10	
2	In Books (Chapter in book- 2 marks per chapter)				10	
3	In Journals/magazines (per article 5 marks)				10	
<b>Total Score – 30</b>						

**(B) Subject Related Development/Online Presentation of e-content**

S. No.	Particulars	Topic	Organisation to which submitted/channel/media	Maximum Score	Scores To Be Awarded By The Evaluation Committee
1	Development of digital resources			10	
2	Use of digital resources			10	
<b>Total Score – 20</b>					

**Category IV: Participation in Professional Development Activities (M.M-30)**

**1) Training Courses Related to Teaching-Learning, Evaluation, Technology Programmes, Faculty Development Programmes, Participation in Teacher Exchange Programmes (Academic and others) (not less than 3 days duration and 5 marks for each training course)**

S.No.	Programme	Duration	Organising Authority	Was The Programme Compulsory/Optional	Scores To Be Awarded By The Evaluation Committee
<b>Total Score – 20</b>					

**2) As a Resource Person/Chairperson (in Seminars, Workshops, Conferences etc.) at District/ State/National /International level (5 marks per session)**

S. No.	Title of Lecture's/ Academic Sessions	Theme of Seminars/ Conferences etc.	Date of the Event	Organising Authority	School/District/ State/ National/ International	Scores To Be Awarded By The Evaluation Committee
<b>Total Score – 10</b>						

**Category V: Any other achievement of state/national/international level viz. projects/survey/policy planning etc. (25 Marks)**

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### SUMMARY OF SCORES (FOR OFFICE USE ONLY)

S.No.	Category	Marks	Marks Awarded
I	Teaching, Learning and Evaluation Related Activities	120	
II	Co-curricular, Extension And Profession Related Activities	100	
III	Publications, Research and Related Activities	50	
IV	Participation in Professional Development Activities	30	
V	Any other Achievement/Innovation	25	
	<b>Total Score (325)</b>	<b>325</b>	

#### NOTE:

- The applicants will apply online by downloading the Proforma for the Teacher of the Year of Punjab Award 2024 from the college website-[www.kceasr.org](http://www.kceasr.org).
- The Application Form has to be duly filled and signed by the applicants, countersigned by the Head of the School and should be sent through the official email-id of the institution-[kcegtroadawards@gmail.com](mailto:kcegtroadawards@gmail.com) latest by **April 20, .**
- The hardcopies of the requisite supporting documents as per the Application Form and Evaluation Criteria should be submitted only through Registered Post at college address: **Principal, Khalsa College of Education, G.T. Road, Amritsar, PIN CODE: 143002** latest by **June 30, 2025.**
- The accomplishments/achievements of the applicants during the **last three years, i.e. 2021-2024** will be considered.
- The applicants are required to send a Self-Introductory video of 5-7 minutes along with the above-mentioned documents.
- The short-listed candidates will be invited to present their case in person.
- The decision of the Evaluation Committee will be final.

#### DECLARATION:

I hereby declare that I have carefully read and understood the instructions and regulations referred here in and that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.

Date:

Signature of the Applicant

Signature of the Head of the Institution/  
Recommending Authority  
(Office seal)

**Category VI: Performance Indicators for Punjabi Bhasha Ratan Puraskar**

*(Please enclose supporting documents) (M.M.- 120)*

S.No.	Nature of the Activity	Details of the Activities	Maximum Score	Score To Be Awarded By The Evaluation Committee
1.	a) Publication of articles in magazines/newspaper and books to promote Punjabi language and Punjabi culture*		10	
	b) Publication of books to promote Punjabi language and Punjabi culture**		10	
2.	Translation work (Any language to Punjabi, Punjabi to any other language)		10	
3.	Development of digital content for promotion of Punjabi language and Punjabi culture		20	
4.	Awards and Rewards received for promotion of Punjabi Language and Punjabi culture		10	
5.	Organisation of activities for promotion of Punjabi Language and Punjabi culture		10	
6.	Establishment of Punjabi Language Lab for students and community (Attach log register record as proof)		20	
7.	Collaboration with International/National Organisations/NGO's for the promotion of Punjabi Language***		15	
8.	Promotion of Punjabi Language through calligraphy/short plays/films etc.		15	
<b>Total Score – 120</b>				

\* 2 Marks per Article

\*\* 10 marks for sole author, 5 marks for edited book.

\*\*\* 10 marks for collaboration with International Organisations, 5 marks for collaboration with National Organisations/NGO's, 3 marks for collaboration with Local Organisations

**Note: Teachers who are applying only for Punjabi Bhasha Ratan Puraskar need not fill the Proforma given under Category I-V**

**KHALSA COLLEGE OF EDUCATION, G.T. ROAD, AMRITSAR**

**APPLICATION FORM**

**For**

**Dr. Bakhshish Singh**

**Teacher of the Year of Punjab Award 2024**

*(For School Teachers)*

(To be completed and submitted by April 20, 2025)

1) Name (in Block Letters): \_\_\_\_\_

2) Father's Name/Mother's Name: \_\_\_\_\_

3) Date of Birth: \_\_\_\_\_

4) Current Designation: \_\_\_\_\_

5) Name of the School along with School E-mail id and Contact No.:

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6) Nature of the job (Permanent/Adhoc/Contract):

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7) Address for correspondence (with Pin Code):

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8) Permanent Address (with Pin Code):

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9) Mobile No.: \_\_\_\_\_

10) E-mail Id: \_\_\_\_\_

Upload latest  
passport size  
photograph

**11) Details of Academic Qualifications (Please enclose photocopies):**

Exam Passed	Year of Passing	% of Marks	Name of the Board/Univ.	Rank & Remarks, if any

**12) Particulars of PTET/CTET/NET/SLET/GATE etc.**

(Please enclose photocopies)

Name of the Test	Name of the Organisation	Month & Year	Roll No.	Subject

**13) Details of Teaching Experience**

(Please enclose supporting documents)

Items	Post I	Post II	Post III	Post IV	Post V
Name of the Post Held					
Name of the Institution					
Period (from...to.. years..months..days..)					
Temporary/Permanent/Adhoc etc.)					
Nature of Duties					

**14) Subjects Taught by the Teacher**

**(Furnish the details of the last 3 academic years):**

S. No.	Subject	Class	Results			%age of students passed with Distinction (>75%)
			Appeared	Passed	Pass %age	

\_\_\_\_\_  
**Signature of the Applicant**

\_\_\_\_\_  
**Signature of Head of the Institution/  
Recommending Authority**

**(N.B:** The Application Form has to be duly filled and signed by the applicants, countersigned by the Head of the School, and should be scanned and sent through the official email-id of the institution-[kcegtroadawards@gmail.com](mailto:kcegtroadawards@gmail.com) latest by **April 20, 2025**)