



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

**Khalsa College of Education
G.T.Road**

- Name of the Head of the institution **Dr. Harpreet Kaur**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01835015600**
- Mobile no **9855002425**
- Registered e-mail **kcegtroad@gmail.com**
- Alternate e-mail **deepikakce82@gmail.com**
- Address **Khalsa College of Education GT
Road Gate No.2**
- City/Town **Amritsar**
- State/UT **Punjab**
- Pin Code **143001**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Guru Nanak Dev University**
- Name of the IQAC Coordinator **Dr.Nirmaljit Kaur**
- Phone No. **01835015600**
- Alternate phone No. **01835063600**
- Mobile **9914744434**
- IQAC e-mail address **kcegtroad@gmail.com**
- Alternate Email address **deepikakce82@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

<http://kceasr.org/naac-aqar.php>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://kceasr.org/calender.php>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.45	2011	15/09/2011	15/09/2016
Cycle 3	A	3.28	2016	15/09/2016	01/12/2021
Cycle 1	A	A	2003	16/09/2003	16/09/2008

6.Date of Establishment of IQAC

15/01/2001

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of higher education	Grant in Aid	Punjab Government	2021	7526472

8.Whether composition of IQAC as per latest

Yes

NAAC guidelines

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **Yes**

- If yes, mention the amount **20,000**

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Introduction of Punjab Teacher of the Year Award 2020 by Khalsa Global Reach Foundation Organization of various extension activities by the college for school teachers (Refreshment courses) Organizations of various co-curricular activities during pandemic Organization of Divinity related events related to Celebration of 400th birth anniversary of Sri Guru Teg bahadur ji Organization of Various activities or webinars for college teachers at national level(Health in COVID) Launch of MOOC on " Innovative Pedagogical strategies for Gifted and Slow Learners" under OE4BW MOU with OERu and KBR foundation Institutional and Individual Membership of CTE Punjab and Haryana KCGC Channel Establishment of Centre for preparation of competitive examination

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Improvement in the quality of teachers training and development	Introduction of Punjab Teacher of the Year Award 2020 by Khalsa Global Reach Foundation
Development of moral values	Organisation of divinity related events related to celebration of 400th birth anniversary of Sri Guru Teg Bahadur ji
Provide online courses	Launching of MOOC under OER4BW
Membership of professional organizations	Institutional and Individual Membership of CTE Punjab and Haryana
Mass Literacy	KCGC Channel
To make students competent to crack competitive examinations	Establishment of Centre for preparation of competitive examination

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Top Management Committee (Khalsa College Charitable Society)	04/04/2022

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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• if yes, whether it is uploaded in the Institutional website Web link:	http://kceasr.org/calender.php				
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Cycle 1	A	A	2003	16/09/2003	16/09/2008
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Department of higher education	Grant in Aid	Punjab Government	2021	7526472	
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Mass Literacy	KCGC Channel
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Top Management Committee (Khalsa College Charitable Society)	04/04/2022
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	20/02/2020
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	

17.Skill development:
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
20.Distance education/online education:

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	6
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	750
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	53
File Description	Documents
Data Template	View File
2.3	231

Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1	38	
Number of full time teachers during the year		
File Description	Documents	
Data Template	No File Uploaded	
3.2	35	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	45	
Total number of Classrooms and Seminar halls		
4.2	8786680	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	50	
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Since our institution is affiliated to Guru Nanak Dev University, Amritsar, it is mandatory for us to follow

curriculum developed and prescribed by the said University. For the development and revision of the curriculum, the teachers teaching in Colleges of Education affiliated to GNDU, Amritsar are involved. Meetings for curriculum design are held at regular intervals for the upgradation of curriculum. Processing of curriculum development comprises of three steps:

- The first step is based on the feedback given by the students and society and also with consultation with experts. Keeping in mind the feedback, the teaching faculty then, proposes the curriculum.
- At the second stage, it is placed before Board of Studies for approval.
- At the final step, it is placed before Faculty of Education and then, before the Academic Council for approval.

- Two members of the College are also members of Board of Studies of Guru Nanak Dev University, Amritsar. They participate in all the meetings held for curriculum revision. Apart from this, the periodic alumni meetings, the feedback from the students and teachers regarding the course curriculum help in the assessment of needs, which provides an impetus to modify certain methods and practices in teaching. Criteria based feedback proforma are prepared which are then filled in by the students. From the feedback so obtained, necessary action is taken. Feedback is also collected from the practicing schools on a proforma devised by the teachers of the institution to make suitable modifications in the curriculum. The feedback from the Heads and the senior teachers are also taken into consideration for revision and updation of the curriculum.

- The Annual Academic Calendar is prepared according to the University Calendar before the commencement of session, specifying available dates for significant activities and it is displayed on the students' notice board and the staff room.
- Meeting is held in each department to discuss about the course distribution and time table for the academic session.
- Syllabus and time table is provided to the students. Faculty is advised to maintain a personal diary for effective academic planning, implementation and review of the curriculum.
- Conventional classroom teaching is blended with reasonable

use of ICT to make the teaching-learning process more learner-centric.

- Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, tutorials, poster presentation by the students, projects, educational tours, field trips and industrial visits for effective delivery of curriculum, which are done in a planned manner. For the convenience of the students, the lessons are regularly uploaded by the teachers on e-governance. The record of each and every activity is maintained by the teachers.
- The College Library provides teachers and students with necessary learning resources for effective delivery of curriculum. College library has subscription of research journals for post graduate students. E-books are also available in the library and user name and passwords are provided to teachers and students.
- All Internal Examinations like class tests, unit tests and house tests are conducted. All examinations are conducted according to the Academic Calendar. Tutorials are held regularly to monitor the progress of the students. Remedial/Special classes are conducted for weak students. Special efforts are made by the teachers to improve the performance of the toppers of the college as they are made to solve University Question Papers of the last 10 years. Record of the regular attendance, mark lists and progress of the students are maintained and preserved by the respective teachers on their diaries.
- The college encourages faculty members to attend Orientation/Refresher courses, webinars, Faculty Development Programmes, workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://collegeadmissions.gndu.ac.in/StudentArea/ViewSyllabi.aspx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the institute is prepared enumerating all

the activities before commencement of the session. Time-table is prepared on weekly basis which helps the institute in incorporating the upcoming events effectively. The institution provides for adequate flexibility and scope in the operational curriculum for providing varied learning experiences to the students both in the campus and in the field in the following ways:

- Interviews of the students are held during the admission procedure. Students are given choice to select Methodologies and optional subjects. They are also asked about their interests and hobbies so that the institution can provide them experiences to hone their skills.
- Orientation Programs are organized at the beginning of the session to acquaint the students with the whole scheme of courses and pattern of examination.
- Individualized instructions are given to the students and their queries are also taken by the teachers so that they can adapt themselves according to the environment of the institutions.
- The College has Educational Clinic, Counseling Cell and Legal Aid Clinic to cater to the problems and the individual needs of the students and their parents also.
- Students are given liberty to select topics for Micro-Teaching Lessons.
- Experts/School Teachers are invited in the college to give the Model Lessons for the proper orientation of various skills.
- Students can choose topic of their own interest for Final Discussion Lesson.
- If any student remains absent due to some problem; the staff upload their e-lectures on the website so that they can access them at their home.
- The physically challenged students are allotted nearby schools for practice teaching. The college has built ramps for them. Reading material is available for the visually challenged students.
- Remedial Teaching sessions are arranged for the Low Achievers.
- Keeping in view the Learning Styles, laboratory facilities are provided to those who learn better by doing.
- Students can choose English / Hindi / Punjabi as medium of instruction as per their convenience.

Apart from these services, varieties of learning experiences are also provided to the students:-

- Class room lectures
- Small group learning (e.g. Tutorials)
- Extension lectures
- Oral presentations
- Seminars & Workshops
- Group discussions
- Field work
- Excursions and Picnics
- Laboratory work/ Practical
- Group and Individual projects
- Cooperative Learning
- Participation in Youth Festival of Colleges of Education at GNDU, Amritsar as well as in Youth festival of Khalsa Institutes.
- The Academic calender is strictly adhered to while organizing the various activities of the college throughout the year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.kceasr.org/calender.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1400

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

For Gender issues:

1. Celebration of international women's day every year in the college.
2. Formation of women and anti-sexual harassment cells in the institution
3. Separate common room and toilet facilities for girls and boys
4. Installation of incinerators in the women's toilets.
5. Solar energy plant
6. LED tubes

For professional ethics:

1. Orientation to the concept of Nai Talim propagated by Mahatama Gandhi includes experiential learning & work education.
2. Formation of discipline committees and class representatives group
3. Prepare a code of ethics
4. Lecture on "Teacher's qualities required in 21st century"
5. Best award for regular and punctual students

For Human Values:

1. Orientation to the concept of Nai Talim propagated by Mahatama Gandhi includes experiential learning & work education.
2. NSS Camps
3. NCC Activities
4. Visit to Deaf and Dumb school/ School for blind and Voluntary service in pingalwara or orphanage (for total 6 hours) and write an experiential report.

For Environment and sustainability:

1. Dastak-Self composed poem by KCE NSS Volunteer
2. Separate common room and toilet facilities for girls and boys
3. Installation of incinerators in the women's toilets.
4. Work education: preparing pots, best out of waste material development, tree plantation, preparing decorative out of waste paper etc.
5. Organizing Plantation, Cleanliness, Environment Awareness
6. Visit to a local area to document environmental assets: River / Forest/ Grassland / Hill / Mountain / Water body / Pond / Lake / Solid Waste Disposal / Water Treatment Plant / Wastewater Treatment Facility etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

306

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://forms.gle/GDZigsbEa8GbZKxi8

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

341

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

110

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organises special programmes for advanced learners and slow learners. For advanced learners the approaches adopted are as follows:-

- More challenging work in the form of projects and home assignments
- A well stocked library with advanced reference facilities
- Incentives in the form of merit scholarships and prizes
- Encouragement for participation in inter-college and intra-college competitions, and paper presentations using ICT
- Special lectures by eminent speakers from academia
- Free internet access
- Coaching classes for PTET/CTET/UGC
- Counselling by faculty to appear for competitive examinations
- Career fairs, seminars and workshops
- Opportunities for publication in journals and students' magazines
- Identification of weak students made on the basis of interactions and assessment tests during classes.

The strategies adopted to level up the slow learners are as follows:

- Meeting and communicating to the weaker students their areas of weakness
- Organizing remedial classes
- Teachers available beyond class hours to counsel the weaker students
- Monitoring the progress of the students through written assignments and the progress record maintained
- Evaluated answer scripts of college examinations discussed with students to identify and address their shortcomings

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1027	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning is made more student-centric through a combination of old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge various student-centric learning methods like workshops, seminars, film shows, group discussions, field trips, institutional visit, slide shows, case study based research projects, internship etc. have been adopted. Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the college provides all possible support such as: Smart classrooms, projectors and smart boards , Fully Wi-Fi campus, Open access library, Facility to download e-resources ,Digitilization of lessons, Reprographic facility at subsidized rates, Facility for institutional visits and excursions ,Fund for purchase of laboratory instruments, equipments and materials, International students' collaborative initiatives , organization of workshops, seminars and conferences, Computer Labs and Audiovisual Seminar room, Psychology Lab, Language Lab, Science labs, Content enrichment material and Pedagogical analysis.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT enabled learning environment of the institution is conducive to developing creative and critical thinking as well as scientific temper among the students. Faculty is provided with the requisite facilities for preparation of computer aided teaching - learning material. Both faculty and students have access to the following modern teaching aids:

- The online teaching -learning facility was very much in place with the support of a online platform provider (e-governance). The platform has been put to extensive use during the pandemic times when distant teaching-learning became the only mode of communication between the teachers and the students.

- Regular classes are taken through this on-line platform according to a fixed routine set by the institution.
- Classes are accessible 24X7 as recorded material in the LMS reaching out to the students beyond the regular teaching hours.
- Adequate number of projectors and computers for use in seminars and lectures
- Digitilization of lessons through KCGC you tube channel
- Computer Labs, Language Lab and Audio-Visual room
- Smart boards
- A well-equipped open access computerized library with internet facility is available for faculty and students.
- E-resources are available.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

333

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment is prepared by the subject teacher on the basis of student's whole session attendance , their performance in house tests and sessional work submitted by them in various subjects. Moreover, a three tier system is developed to make the criterion of internal assessment more transparent and unbiased. At the first tier, the subject teacher prepare the internal assessment and submit it to the course co-ordinator for analysis and at the end, a three member internal assessment committee will finalise the internal assessment of the students by analysing the comprehensive performance of the students for whole session,so as to avoid any kind of injustice to the students with respect to their internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.kceasr.org/attendance.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is an examination committee of the college which is responsible for the smooth conduct of all the internal examinations. The examination schedule of every course and every semester is mentioned in the academic calendar of the year. The examination process included setting of question papers, evaluation of answer scripts within a stipulated period of time, submission of marks. Evaluated scripts of the mid-term examination are shown to the students. Well planned system of online examination during the Pandemic time was established.

Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient. The examination co-ordinators are assigned for different courses to deal with all the issues related to internal as well as external exams. The mechanisms for redressal of grievances with reference to evaluation are as follows: Review of answer scripts are done as per university norms, and feedback is given during showcasing the answer sheets. If students are unsatisfied with the marking, firstly they discuss with their subject teacher and if issue is not resolved, then students forward their applications to the course exam coordinators. Grievances redressal cell is also established in the college to deal with any problem faced by the students including examination related grievances.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.kceasr.org/index.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.kceasr.org/index.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabi laid down by the affiliating university for all its subjects. It ensures the completion of the mentioned syllabi through a teaching plan that is also provided to the students at the beginning of the academic session. The Principal in coordination with the co-ordinators of different courses monitor the execution of the assigned syllabus and it's timely completion. The final outcome of the course is evaluated through the performance of the students that is analysed at the end of each semester examination.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

256

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://forms.gle/Hs9jfdeHECwEW5iL8>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- Dr Deepika Kohli Launched 4 week MOOC on innovative pedagogical strategies for gifted and slow learners under oer4be unesco
- College students very actively participated in VENTEL action plan activities and reports of students work under Nai Talim , vocational activities were submitted to MGNCRE, ministry of Education. Students participated in NATIONAL competition on VENTEL.
- College has submitted report on sustainability index of college on SAP (SWACHHTA ACTION PLAN) .
- To support online teaching learning process, inflibnet, delnet services are provided by college, e-modules are prepared and e-lectures are delivered by college teachers which are available on college website (e-governance) and KCGC TV run by college. Its public telecast on youtube promote 24x7 teaching learning process in society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.kceasr.org/4weekCourse.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

37

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

24

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students are involved in community service through various programmes and activities organized from time to time like:

- Various Clubs viz. Blood Donation Club, Eye Donation Club, Red Ribbon Club, Environment Club, Literacy Club, Dramatic Club, Fine Arts Club have been formed in the college. These clubs undertake different activities from time to time to render variable and self-less services to the society.
- Community component is a compulsory part of B.Ed. programme.
- One day and seven days NSS camps are organized.
- NSS volunteers are made to render services at village 'Preet Nagar', 'Central Khalsa Orphanage' and 'Pingalwara', Amritsar which has been adopted by the NSS Department of the college.
- NSS volunteers undertake Adult Literacy Programmes in which they teach the illiterate adults.
- NSS volunteers organize Exhibitions and Training Programmes for students for community members on Pot Making, Making Best Out Of Waste, Clay Modelling etc.

- Blood Donation camp and Eye Donation camps are organized.
- Celebration of various National and International Days like AIDS Awareness Day, Human Rights Day, Consumer Awareness Day, Water Conservation Day, International Yoga Day, International Peace Day, International Women's Day, Independence Day, Republic Day, National Unity Day, Sadbhavna Diwas, Teacher's Day, Voters Day, etc.
- Sensitization of would-be teachers to environmental issues and problems through Documentaries, Seminars, Skits, Nukkad Nataks, Choreography, Poster Making, Slogan Writing etc.
- Sensitization regarding eradication of social evils like female foeticide, child labour, dowry system, terrorism through above stated activities.
- Conducting social surveys on various problems like Unemployment, Drug Addiction, Delinquency, Women Education, AIDS Awareness etc.
- Environmental surveys are conducted by the NSS volunteers on problems and effects of global warming, water pollution, air pollution etc.
- Spreading awareness about health and hygiene in slum areas.
- Spreading awareness regarding Free Legal Aid for the weaker section of the society.
- Teaching aids prepared by our students are given to different schools especially Government schools.
- For the judgment of various competitions, faculty members are invited by the various institutions.
- The college has Legal Aid Clinic to provide Consultancy Services regarding Free Legal Aid.
- Two of the faculty members are the permanent members of Lok Adalat and six members of the college have also been trained as Para-Legal volunteers.
- Sports day celebration is the regular feature of the college.
- Electoral Literacy club organized various voter awareness campaigns in different areas of Amritsar.
- Teachers and students of khalsa College of Education provide their services free of cost to the students of Hoshiar Nagar, Attari and Bhaknaarea by providing free coaching and taking extra classes of the students belonging to economically and socially weaker sections of the society

- Apart from the above stated activities, the institution acts as a guiding star for the Colleges of Education functioning in the periphery, by acquainting the teachers and the students with the latest developments in the field of

teacher education by conducting various seminars/workshops/conferences of National and International level.

File Description	Documents
Paste link for additional information	http://www.kceasr.org/environmentday2021.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

11

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1350

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

14

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has adequate infrastructure and physical facilities for teaching learning viz. classrooms laboratories, computing equipments etc for the better learning of the students. The institution provides an effective and conducive learning environment to the student teachers for their better learning and overall personality development , so that the student teachers can be trained enough to face the challenges of the modern era. The Following facilities/activities pave the way for creating a conducive environment in the college:

1. The college has spacious and well-ventilated classrooms with all logistic arrangements including comfortable furniture with advanced facilities. beside this there are two smart classrooms for providing exposure of ICT in classrooms so that Interactive sessions can be organized to maintain a good interaction among the students and with the teachers.

2. The college has a rich library with huge collection of books covering wide range of areas like Education, Literature, Art, Social Sciences, Religion, Science, Politics, Economics. Beside Books, Educational Journals, Survey Reports, Encyclopedias, Reference Books and Magazines, Year Book and Educational Abstracts. Other facilities available in the college library

includes

? A separate reading room for teachers and students

? Internet and Photostat facility

? Separate cabins for teachers

? Pantry service for teachers

? A resource centre to provide access to a variety of resources and materials to design

and choose activities for teaching and learning, relevant text, copy of policy

document and commission reports; relevant curriculum documents such as the

NCF(2005), NCFTE(2009), research reports, district and state level data, reports of

surveys; teachers handbooks; books and journals relevant for course reading; field

reports and the reports of research seminars undertaken by students, audio-visual

equipment's- TV,DVD player, LCD projector, films; camera and other recording

devices

? A separate section has been maintained for back set of journals

3. The institution operates and maintains physical facilities that appropriately serve the

needs of the institution's educational programme, support services, and other mission

related activities through various laboratories and rooms which are as follows:

? Physical Science laboratory, Life Science Laboratory, Psychology Laboratory,

Computer Laboratory, Technology Laboratory, Language Laboratory to carry out

experiments, preparing teaching aids, working on computers and learning

language skills etc

? A Creative Art Bhavan for undertaking art related activities

? A Sports Room and NSS room to carry out community related work

? A Music Room and a Heritage Room to carry out culture related activities

? Four Seminar Rooms for conducting discussions, extension lectures, workshops etc to facilitate better learning.

? 2 Halls –1 Assembly Hall and 1 Examination Hall

4. Bulletin boards are arranged for displaying stimulating thoughts about education, current

news, placement details, result and other information.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.kceasr.org/lab-teaching.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides environment to the student teachers where not only the academic growth of the student teachers becomes possible but also their cultural, social, intellectual, moral and professional growth is enhanced. Students acquire intellectual skills, get emotional satisfaction, aim at self-renewal and become deeply concerned with work motivation and ethics. The faculty serves as a guiding force for the students. Various cultural activities viz. dance items, theatricals items, literary items,

art and craft activities are organised by the college from time to time for promoting cultural awareness among the students. Besides this, students also participate in university and inter university level youth festival. Related to sports and games various sports activities are undertaken by the college which helps in maintaining physical and mental health and promoting competitive spirit among the students. The college has NSS department for fostering social and civic values among the students. For this important national and international days and festivals are celebrated. Various inter house and inter college competitions are also organized so that a sense of competition can be fostered among the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.kceasr.org/lab-teaching.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

50

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.kceasr.org/lab-teaching.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10903419

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software

Nature of Automation

Version

Year of Automation

ILMS

Partially

In Process

2020

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.kceasr.org/rules.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

70444

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

175

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi-Fi

Band width increased to 50mbps/gbps

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.kceasr.org

4.3.2 - Number of Computers

58

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

156151

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. For the maintenance and utilisation of physical academic and support facilities, the established system has been evolved at the two levels, one is at management level and other is at college level. E- Governance has been created by the management and regarding any grievances and problems a request is made by the college to resolve the same. A proper mechanism has been followed by the college for ensuring efficient functioning related to maintenance and utilisation of facilities. A committee consisting of block and floor incharges has been constituted for this purpose (file attached). The college has adequate number of well equipped classrooms for U.G(B.Sc. B.Ed/ B.A B.Ed/B.Ed), P.G. (B.Ed M.Ed integrated/M.Ed) and P.G.D.C.A classrooms, science laboratories, computer centre, Auditorium, hostels, Canteen, Art and Craft Rooms, Assembly Hall and Multipurpose hall and other capacity building infrastructure and two generators for uninterrupted power supply. College has rich library with capacity of 26860 books, textbooks and reference books, more than 4000 journals, magazines which include Indian and foreign journals and nearly 200 e-information resources.(D.V.Ds, C.D s, e-journals, ebooks etc). The Library resources are fully digitalized for effective and eco-friendly operations, cataloguing, open book self-systems and moreover qualified librarian and assistant librarian are there to assist students. Library has an advisory committee comprised of principal four teachers and four student members. Meetings are held for improving functioning of library from time to time. The College has N.S.S. room, Sports room, curriculum lab, staffroom, Yoga and meditation room, teaching learning resource centre and separate parking area, drinking water facility, cafeteria, Language Lab, administrative block, Faculty rooms, examination centre and collaborative Learning Room. Budgetary allocations are used for maintaining and utilizing physical academic and support facilities, there are sufficient funds, invested to meet the expense and augmenting the infrastructure. Being recognized by U.G.C. under section 2f and 12b, the institution made the expenses for maintaining and augmenting the infrastructure on the developmental grants received from U.G.C. and the funds received from the management. Besides this, the income generated from guest house/hostel, renting college building for conducting examination contribute a lot to meet the expenses of maintenance of infrastructure. There is separate works department for creating

new infrastructure and for maintenance of the campus which looks after the construction work of Khalsa institutes. This department is comprised of five members i.e. project officers, S.D.O. overseer, draftsman and store Keeper. For maintaining and utilizing Library and information facilities, there is a library Committee comprising of Librarian, assistant Librarian, Technical assistant, four teacher members and four student members. Computer and other equipment's are maintained by the technical staff namely S. Sarabjit Singh and S. Sardool Singh.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.kceasr.org/lab-teaching.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

53

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

137

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://bordernewsexpress.com/?p=13230 , http://www.kceasr.org/activities.php , https://youtu.be/JisKBEIHCUA
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

410

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

410

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

35

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

167

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

32

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

28

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To ensure the democratic functioning of the college and developing leadership qualities, student council is formed in the beginning of the session. The student council is formed through election/selection by the student body. In the beginning of the session, class representatives are elected by students of all sections. So every year ten students from B.Ed, two from M.Ed and two from PGDCA are selected as class representatives. These class representatives then become the members of the student council. They act as a liaison among students, teachers and head of the institution. The constitution of student council is then formulated.

The college administration is purely democratic in nature. Emphasis is laid upon student-centered approach. Opinions of students are always sought while planning all the activities of the college. The following academic and administrative bodies are formed in the college.

Cultural Committee

Cultural committee consists of two staff in-charges, Dr Bindu Sharma & Dr Arvinder kaur and three elected/selected members and students. The activities carried out by cultural committee are:

1. Organizing cultural programmes for various functions of the institution.
2. Celebrating Teacher's day, New Year, Deepawali and National days like Republic Day and Independence Day.
3. Organizing competitions like Singing, dancing, fancy dress, etc.
4. Preparing and participating in inter-college cultural competitions.
5. Preparing items for the youth festival.

Literary Committee

Literary Committee consists of three staff in-charges, Dr. Harpreet kaur, Dr. Nirmaljit Kaur, Dr. Gurjit Kaur and three elected/selected members. The activities carried out by literary committee are:

1. Organizing various competitions like Essay writing, Debates, Extempores etc.
1. Encouraging the students for writing and editing of articles for the college journal and bulletin board.
2. Publishing college journal, annual report and souveneirs.
3. Helping in preparing for anchoring and report writing for different programmes.

Sports Committee

Sports committee consists of one staff in-charge, Mrs. Sandeep Kaur and three elected/ selected members. The activities carried out by sports committee are:

1. Organizing and participating in Annual Sports Meet.
2. Encouraging students to participate in sports activities.

ICT Club

ICT club consists of staff in-charges Mrs. Manpreet Kaur Cheema, Ms. Harpreet Kaur and three elected/ selected members. The activities carried out by ICT club are:

1. Providing basic computer literacy to the students and teachers.
2. Preparing Power Point Presentations.

3. Organizing competitions related to ICT skills.
4. Managing multimedia during various college functions.

NSS Committee

NSS committee consists of staff in-charges Dr. Harpreet Kaur, Dr. Gurjit Kaur, Dr. Nirmaljit Kaur, Dr. Maninder Kaur and three elected/ selected members. The activities carried out by NSS are:

1. Providing awareness about various social problems.
2. Organizing different camps.

(c) Organizing awareness programme on social, educational and health issues for the students.

(d) Organizing various National and International days.

Campus Beautification and Cleanliness Committee

Campus beautification and cleanliness committee consists of two staff in-charges Dr. Gurjit Kaur & Dr. Indu Sudhir and three elected/ selected members. The activities carried out by the committee are:

1. Maintenance of the college bulletin boards by exhibiting the art and other literary work of the students.
2. Display of day to day news clippings.

(c) Preparing backdrops and board work for various functions.

File Description	Documents
Paste link for additional information	http://www.kceasr.org/activities.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni are always strong motivators for the students of the current session. Our college also have strong Alumni Association. The office bearers of the association were unanimously elected.

List of the Office Bearers of the Alumni Association

Designation

Name of members

Chairperson

Dr. J.S. Dhillon, Principal

Vice-Chairperson

Dr. Harpreet Kaur

Member

Principal G.B Singh

Member

Principal Jagdish Singh

Member

Principal J.S Bawa, PES (Retd.)

Member Secretary

Dr.Nirmaljit Kaur

Nominated Members

Member

Dr. K.S Kahlon (Professor)

Member

Dr.H.S Soch, Former Vice Chancellor, G.N.D.U

Co-opted Member

Co-opted

Dr. Gurjit Kaur

Year of last election is March 2015

Activities of Alumni Association in the college

1. The institution invites its alumni on various functions held at college to share their experiences regarding profession.
2. An extension lecture by S. Jagdish Singh, Director of SSSS institutes was delivered on the topic 'Importance of Teachers Day.'
3. A Guest lecture by Dr. Jeewan Jyoti Sidana, Director of Sidana Institutes was delivered on the topic 'Importance of Micro Teaching.'
4. An extension lecture by S. Bhupinder Singh from Holland was delivered on the theme 'History of Sikhs'.
5. An extension lecture by Dr. Balwinder Singh was delivered on the topic 'Sikh Heritage.'
6. Alumni members also help in conducting and preparing for competitions like literary, theatre, fine arts, music and giddha for youth festivals and international folk festivals.
7. Alumni members are also invited in the beginning of the session so as to interact and motivate the students for the

course.

8. Orientation about school experience programme.

9. Every year a series of demonstration lessons is given by the Alumni members.

List of prominent members of the Alumni

Sr. No.

Name

Designation/Award won

1.

Principal J.S. Bawa

Retd. PES, State & National Awardee

2.

Principal Hem Raj Gupta

State & National Awardee

3.

Miss Veena Jain

State & National Awardee

4.

Dr. Surjit Kaur Bhinder

Retd. Distt. Edu. Officer, National Awardee

5.

Mr. Subhash Chander Bedi

National Awardee

6.

Mr. Harpal Singh

Retd. Distt. Edu. Officer, State & National Awardee

7.

S. Sudarshan Singh Bhalla

State Awardee

8.

Sh. Kewal Krishan Sehdev

State Awardee

9.

Ms. Leelamma Mathew

Intellectual Teacher Award

10.

S. Lakhmir Singh Randhawa

Ex. Education Minister, Pb. Govt.

11.

Dr. H.S. Soch

Principal, KhalsaCollege of Education, Amritsarand

Former V.C., GNDU, Amritsar.

12.

Dr. R.L. Ahuja

Eminent EnglishCritic

13.

Dr. Gurdial Singh Phul

Dramatist

14.

Ms. Rajinder Kaur, D/o

Master Tara Singh

President, Istree Akali Dal

15.

S. Balraj Singh

CEO, Jalandhar

16.

Prof. Jagir Singh Bhullar

(Ex. MLA & Chief Parliamentary Secretary of Punjab)

17.

Dr. Pritam Singh

Retd. Principal, Khalsa College of Education, Amritsar

18.

Dr. K.K. Gupta

Retd. Principal, DAV College of Education, Amritsar

19.

Dr. J.S. Dhillon

Working Principal, Khalsa College of Education, Asr.

20.

Principal V.K. Kohli

Ex. Regional Director, DAV Institution and Retd. Principal of
Sohal Lal, DAV College, Ambala

21.

S. Jagdish Singh

Director, SSSS Institution, The Mall, Amritsar

22.

Principal Uttamjit kaur

Ex. Dean Faculty of Education, GNDU, Amritsar and Principal of G.N. College of Education, Kapurthala

23.

Dr. Aruna Anand

Principal, DAV College of Education for Women, Asr.

24.

Mrs. Davinder Kaur Brar

Vice Principal, Khalsa College for Women, Amritsar

25.

Prof. Mohan Singh

Principal, City College, Amritsar

26.

S. Sawarn Singh

Principal, Baba Aya Singh Riarki College, Tugalwara,
Gurdaspur

27.

S. Kanwarpal Singh

Principal, SSSS School, The Mall, Amritsar

28.

Ms. Sarabjit Kaur

Principal, Govt.GirlsSen. Sec.School, Putligarh, Asr.

29.

Dr. Nanak Singh

Principal, GTBCollegefor Women, Amritsar

30.

Ms. Manveen Sandhu

Principal, SpringDaleSen.Sec.School, Amritsar

31.

Mr. Pardeep Kaur Sareen

Principal, PremAshram Sen. Sec.School, Amritsar

32.

Mrs. Amarjit Kaur

Principal, Govt.School, Mehta Chowk, Amritsar

33.

Dr. Kumria

Principal, PBNSchool, Amritsar

34.

S. Gurmukh Singh

DEO(Sec.), Retd. Distt. Edu. Officer, Jalandhar

35.

S. Harpal Singh

Retd. Dy D. E.O., Amritsar

36.

S. Chanchal Singh

Retd. Dy Registrar, Guru Nanak Dev Uni., Amritsar

37.

Sh. Ram Gopal Verma

Retd. Block Education Officer, Gulalipur

38.

S. Mohan Singh Cheema

Retd. Distt. Edu.Officer(Sec.)

39.

Sh. Tara Chand Sharma

Retd. Principal

40.

Mrs. Raminder Kaur

W/o Ujjal Dosanjh, Premier BritishColombia

41.

Dr. Balbir Singh Saini

Principal, SGRDKhalsaSen. Sec.School, Amritsar.

Contribution of Alumni in the growth and development of the institution:

1. Financial aid is given by alumni members to the needy students.
2. Donate books for the book bank of the library.
3. Alumni members motivate the students in their current course.
4. Help in the placement of the students by informing about the

vacancies.

5. Contribute in improving the functioning of the institution by giving feedback.

File Description	Documents
Paste link for additional information	www.kceasr.org
Upload any additional information	View File

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institutional Vision is to develop a globally compatible, socially responsive, secular, innovative and comprehensive institute of excellence in the field of teacher education, research and extension with a focus on the holistic development of individual and society by intertwining regional, national and international linkages.

Institutional Visionis:

1. To prepare passionate, innovative secular teachers with commitment to excellence and professional outlook.
2. To prepare teachers for 21st century with a focus to develop their competencies and chisel their skills required to compete in the world job market.
3. To enlarge intellectual horizon and develop social intelligence, emotional and aesthetic sensibility of future teachers who can form a humane world.
4. To offer high quality and need based programmes in Teacher Education at affordable cost.
5. To promote, co-ordinate and regulate research in Teacher Education.
6. To develop professionalism in the would be teachers with

special emphasis on professional ethics and professional outlook

7. To honour cultural and spiritual diversity and to offer a fertile ground for its preservation and promotion.
8. To establish linkages with state, national and international bodies working in the field of education in general and teacher education in particular.
9. To prepare teachers who are well-versed with the problems and issues of society and are able to give visionary leadership to it.
10. To develop an ambience of work culture, mutual respect, co-operation, peaceful co-existence and team work.
11. To provide a stimulating environment for inclusive education and mainstreaming of marginalized.
12. To create a socially responsible skill oriented community through empowered education.

File Description	Documents
Paste link for additional information	https://www.khalsacollegecharitablesocietyamritsar.org/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has various bodies for smooth execution of work in all departments and levels like Governing Council, Administrative set up, College Level Committees and Student Council etc. Various important administrative issues like Budget, Admission, results etc. are handled and managed by the Khalsa College Governing Council(management), College Development Council, & IQAC with proper coordination. Major decisions of the college are taken by the principal in consultation with management, IQAC and staff council. Various committees are established and responsibilities are delegated to teachers and in charges of various committees to meet the institutional objectives. IQAC cell of the college works for the smooth functioning and effective implementation of qualitative practices in the college. Not only teachers but the students are also the members of some comm mitties and responsibility is delegated to students' council and its members.The basic functioning of the college at administrative and other levels is done through the e-goverence (www.kccsars.org). Moreover to ensure the transparency in examination, Admission and

various college level administrative functions like, distribution of finance to students through scholarships, recruitment of the faculty, advertisement regarding admission and other related updates are being uploaded on the college website (www.kceasr.org). Annual audit of the college expenditure is done by the Chartered Accountant deputed through the Khalsa college charitable society. Annual prospectus is also published by the college to facilitate the students.

File Description	Documents
Paste link for additional information	https://www.khalsacollegecharitablesocietyamritsar.org/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type

Details

Curriculum Development

Curriculum planning and pedagogical measures are to be done in the beginning of the session and regular evaluation and revision is done from time to time.

Teaching and Learning

Institution has constituted various committees to look after all the activities related to teaching and learning

Examination and Evaluation

Formative and summative evaluation is done by the teachers through various

tools and techniques. Moreover, midterm exams are conducted twice during the semester. Evaluation is being done and feedback is provided to students for their further improvement.

Research and Development

Various committees/ research development cell have been constituted

Library, ICT and Physical Infrastructure / Instrumentation

Academic digital library, Wi-Fi access to all students and faculty, expansion in physical infrastructure to fulfil the requirements of new courses to be start by the college in coming years.

Human Resource Management

Strategies to recruit and retain faculty are in place, performance assessment mechanism is in place

Industry Interaction / Collaboration

Planning to have more collaborations with all the relevant social and industrial units of the society.

Admission of Students

Admission cell/committee is constituted and whole admission process is planned and supplemented as per the guidelines of GND U/DPI/Punjab Govt.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.kceasr.org/steategic-plan.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the college facilitates its smooth functioning. The structural organization of the institution is as per norms. To ensure the effective functioning and management of various institutional activities like academic, cultural, skill-in- teaching and research, various committees / cells have been

constituted and are functional . The administration of the institution is decentralized, duties and responsibilities are assigned to the faculty members and other support staff as per their skills , abilities , interest, talent and experience. In order to have effective management and monitoring college has functional e-governance / MIS. Effective functioning of grievance cell is ensured by the institute by holding monthly meetings with the members of the cell .To ensure the effective functioning and management of various institutional activities like academic, cultural, skill- in- teaching and research, various committees / cells have been constituted and are functional. For the smooth functioning of these bodies/cells/committees various programmees are being organized from time to time. Meetings are chaired by the principal of the college and every agenda of the meeting is discussed properly and the record of the same is maintained through minutes of the meetings. Punjab teacher of the year Award was awarded to and during COVID times online webinars in collaboration with Amandeep Group of hospitals was organized successfully.

File Description	Documents
Paste link for additional information	http://www.kceasr.org
Link to Organogram of the institution webpage	http://www.kceasr.org/management.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non-teaching staff is recruited through interviews according to rules and regulations of GNDU/UGC/DPI(Colleges) Guidelines. Salary is provided to them according to UGC norms. Regular increments, enhancement of DA and Group gratuity benefits are given to the faculty from time to time. The new grades and other benefits announced by the government are implemented from time to time. Conducive working environment free from any kind of bias is the hall mates of the institutes. Fee concession facility is provided to the wards of the faculty members who studied in the schools running under the same management. Professional development of the faculty is ensured through various resources and practices. Teaching and non-teaching staff is recruited through interviews according to rules and regulations of GNDU/UGC/DPI(Colleges) Guidelines. Salary is provided to them according to UGC norms. Regular increments, enhancement of DA and Group gratuity benefits are given to the faculty from time to time. The new grades and other benefits announced by the government are implemented from time to time. Conducive working environment free from any kind of bias is the hall mates of the institutes. Fee concession facility is provided to the wards of the faculty members who studied in the schools running under the same management. Professional development of the faculty is ensured through various resources and practices. Group Insurance for the teaching and non-teaching staff is also ensured by the college management.

File Description	Documents
Paste link for additional information	https://www.youtube.com/watch?v=EMQ00v5Uxc8
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1 MEMBERSHIP FEE

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To improve teaching research and service of the faculty, the institution has evolved a comprehensive and continuous evaluation mechanism which includes self appraisal by the faculty, principal and the management and feedback given by the students.

1. As far as self- appraisal is concerned the faculty is encouraged to monitor and assess the monthly activities undertaken by them, the staff is made to submit monthly report regarding the tasks accomplished and other achievements. This report is duly evaluated by the principal and the management. The performance of the students in their class tests, terminals projects, assignments and university examinations is analyzed and the report is duly submitted to the principal and the management. An annual confidential report of all the faculty members is also sent to the management by the Principal oral and written feedback is taken at regular internals by the Principal of the college.
2. The feedback obtained from the students is communicated to the lecturers. They are asked to make necessary changes in their teaching methodology, lecture preparation etc.
3. In order to ensure maximum output, all planning is done in consultation with the faculty, keeping in mind their area of specialization and expertise. The head of the institution with the close association of faculty members identified the development needs and career progression. The head of the institution and the management always encourages and supports the staff members of the college for professional growth and faculty to participate and present papers in seminars, conferences, workshops, orientation courses and

refresher courses for professional development. They are given duty leave to participate in seminars etc. sometimes the college also pays registration fees for various seminars, conferences or workshops to be attended by faculty members. Moreover the institution also encourages the faculty to write articles to various national and international journals additional increments are granted if the staff members enhance their qualification or for any commendable achievement. Organization of international seminar/conference in the institution act as resource

File Description	Documents
Paste link for additional information	http://www.kceasr.org/igac.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the accounts of our institution are audited regularly. Our accounts are audited by our chartered accountant Sh. Khanna, Mundra Mehra & Co. (external) Firm Reg. No. 021542 N and regular audit by the management (Internal) (vide appendix 6 -A).No objections were raised.College has also appointed burser for the internal audit. Moireover Time to tiume audit was done by the members of the management ,DPI/GNDU.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

450000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution get 95% deficit grant from Punjab govt. through DPI colleges Punjab and UGC grant for books, building and equipment. U.G.C 9,00,000 per year,U.G.C 9,00,000 for two years.For detail Refer Que no.4(6.5)

Income generated for the budgetary resources came from:-

1. Financial assistance from fees and the management
2. 95% grant from govt.
3. Interest on FDR's
4. Income from heritage guest house
5. Attestation fees
6. Self - financing courses(P.G.D.C.A), B.A BSc BEd and BED MED Integrated
7. Library providing services to the outsiders.
8. Scholarship and funds from philanthropists
9. Rs.150000 grant for Punjab Teacher of the year Award
10. Rs. Three Lakh Grant from Dr. Bakhsish Singh for needy and poor students.
11. College also provide servuices of Human and non-human resources for the conduct of examination like UGC/ SSBand central university examination. This is the another source fior the mobilisation of the funds

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

Yes, the institution has Internal Quality Assurance Cell (IQAC), which was established in the year 2003.

As recommended by IQAC from time to time, the following activities were organized by the institution during the last year:-

Motivating all the teacher educators to use different technological devices and new methods of teaching.

- Arranging various Extension lectures/ Workshops/Seminars/Conferences.
- Arranging book review competitions.
- Publication of Edited Book Entitled teachings of Shri Guru Nanak Dev Ji in which

Besides undertaking above stated activities the college worked for the improvement and enhancement of infrastructure on the recommendations of IQAC. Following improvements have been done:

- The facility of internet connection in the library as well as computer laboratory.
- Digitalization of library has been done
- Extension of library with separate reading hall for both teachers and students.
- Easy access to e-resources for the staff and the students.
- Wi-Fi Campus
- Purchase of new tests for psychology laboratory.
- Purchase of latest equipments for Science laboratory like glassware, optical instruments, models etc.
- Purchase of printer, photocopier and scanner for the office, computer lab and library.
- Purchase of cupboards for the Principal's office, Gandhian Bhawan, library and staff room.
- Purchase of Pots and plants for the beautification of the college campus.
- Establishment of Legal Aid Cell and Counseling Cell in Educational Clinic of the college to provide legal and guidance services to the general public.
- Extension of Assembly Hall with enhanced capacity of 500 students.
- Renovation of methodology rooms
- Updating of existing Library, Laboratories(Life Sciences , Physical Sciences, Psychology, and technology), Classrooms, Method Rooms, Language Laboratory etc.

- Purchase of new furniture as well as repair and maintenance of the old furniture.
- Purchase of sports material and materials for cultural events.
- Maintenance and beautification of the college campus.
- Renovation and extension of the building for introduction of new courses (4 years Integrated B.Sc-B.Ed/B.A.-B.Ed and 3 Years Integrated B.Ed.-M.Ed. Degree Program)

File Description	Documents
Paste link for additional information	http://www.kceasr.org/iqac.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To evaluate the achievements of goals and objectives, following mechanism and procedures have been adopted by the institution:

- Ensuring timely and efficient accomplishment of academic, administrative and financial tasks.
- Regular Staff meetings, student-staff meetings, IQAC review committee meetings and meetings to discuss the progress of the college in different spheres.
- The relevance and quality of academic and research programmes is monitored
- Equitable access to and affordability of academic programmes for various sections of the society.
- To gauge the efficacy and quality of our training programmes, the feedback from school heads and community representatives is taken from time to time.
- Ensuring integration of modern methods of teaching in teaching learning process.
- Ensuring the adequacy, maintenance and functioning of support structure and services.
- Networking with other institutions in India and abroad for the assessment of the quality of research and other academic programmes carried out in the institution.
- Faculty members prepare reports regularly which are submitted to the management.
- The college constitutes different committees under the supervision of senior teachers who are responsible for the

activities to be held under their charge. The various committees formed are:-

Committees

Teacher Incharge

1.

Medical Committee

(It also looks after Group Medical Health Insurance of the staff and students Group Insurance Scheme)

Dr. Bindu Sharma

Prof. Rajwinder Kaur Bhatti

Dr. Suman Saggu

Dr. Jyotpreet Kaur

2.

Campus Beautification & Cleanliness

Prof. Ramanpreet kaur

Prof. Rajwinder Kaur Bhatti

3.

Hostel Supervisory Committee

Dr. Gurjit Kaur

Prof. Satinder Dhillon

Prof. Harpreet kaur Bains

Prof. Shefali Arora

4.

Religious Commitee

Dr. Harpreet kaur

Dr. Gurjit Kaur

Dr. Indu Sudhir

Dr. Arwinder Kaur

5.

Library Commitee

Dr.(Mrs) Nirmaljit Kaur

Dr.(Ms.) Bindu Sharma

Prof. Maninder Kaur

Dr.Suman Saggu

File Description	Documents
Paste link for additional information	http://www.kceasr.org/igac.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.kceasr.org
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Total number of students in B.Ed class are 200. Though number of boys is very few as compare to girls but there is no biasness in procedure of admission. All the rules and regulations are same for both boys and girls. Due representation is given to both boys and girls in different committees ,clubs and programmes which are constituted for various purposes viz.Red Ribbon Club, Electoral Club, NSS .No segregation of students on the basis of their sex.Both boys and girls equally participated in all type of sports activities.There are no separate section for boys. They study in same class and section. All students are equally participated in college functions and programmes. Both boys and girls are equally selected as class representatives .No biasness in classroom activities,class attendance,training programmes,division of work,assignment,seminars for boys and girls.Also equal participation in youth festivals and other related activities. Equal facilities to both boys and girls in fee concession and scholarship. Organization of gender sensitization programmes by the College. Physical facilities viz. separate common room, separate washrooms ,separate hostels for both boys and girls. Incinerator has been installed in girls washroom.Anti sexual harassment cell, Anti-ragging and Grievances and redressal cell has constituted in college as per UGC instructions.

File Description	Documents
Annual gender sensitization action plan	extension lecture and national webinars on women health organised, national and international days celebrated
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	1. Whole campus is under the surveillance of CCTV camera 2. Anti-sexual harrassment cell 3. Anti-ragging cell 4. counselling room 5. organises seminar on woman security 6. pepper spray distributed among girls. . separate common room for boys and girls.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1.our college campus is completely environment friendly.

2. our college campus is polythene free.

3.we have serene green campus.

4. solid waste management pits in campus.

5. Installation of insnirator in girls washroom waste management.

6. waste water is used for watering of plants.

7. Rain water harvesting system in campus.

8. we have organized campaigns to conserve environment as

- Jan shakti for jal shakti
- Seed bomb preparation

9. college campus is fully sanitize during COVID times.

10.College office is partially paperless.

11.Different varieties of plants are planted on the college campus.

12.E-waste management is done using rewritable CDs, parts of computer are used for the practical purpose by the students of computer science.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways

4. Ban on use of plastic**5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The following provisions in the curriculum have been made:- ? Co-curricular Activities have been made compulsory for the students. ? Learning environment has been created by allotting a library period in the regular time table. ? Celebration of important national and international days. ? Practice teaching programmes also helps to foster positive social interaction. Student teachers are encouraged to attend school staff meetings, parent teacher meetings and other functions organized by practising schools. ? Fee concession is given to the needy and deserving students which fosters self motivation.

? Field surveys on various Social, Economic and Environmental issues like drug addiction, environmental degradation, female foeticide, population problems etc. are conducted by the student teachers. ? Meritorious students are honored in college functions. ? Renowned teachers are honored on Teacher's day so that they act as role models for student teachers. ? ICT and e-lectures are used for teaching. ? Gaps in the curriculum are filled by teaching additional content. ? Organizing visits to nearby slum area, orphanage. Community interaction programmes, computer literacy programmes are organized to develop sense of responsibility among the students. ? Following activities have been included in the curriculum for creating healthy learning and promote active learning and self-motivation: ? Micro teaching ? Simulation teaching ? Demonstration lessons ? Observation lessons ? Project work for M.Ed, B.Ed and PGDCA students ? Practical works ? Morning assemblies ? Different co-curricular activities The college has a provision of mentoring, training in modern electronic gadgets, team teaching, group discussions, class quizzes, workshops, seminars, various extensions activities, inter-house competitions,

student's representation in various committees and organization of various activities and functions by the students on their own. This helps the college in building a healthy and conducive environment for motivating the students and involving them actively in learning.

The Institution ensures that student teachers develop proficiency for working with children from diverse background and exceptionalities: ? By equipping them with teaching skills and competencies through Methodologies of teaching.

? By making them learn the use of appropriate teaching aids. ? By training them in the administration of psychological tests for the identification of students with diverse needs. ? By training in production of instructional material for students of diverse needs. ? The student teachers also gain sufficient experience of dealing with students from diverse backgrounds during the Macro phase of teaching in practising schools. ? By organizing seminars and debates ? By visiting social welfare organizations Pingalwara and orphanage. ? By organizing training programmes for teachers to deal with children from diverse backgrounds. Teachers have attended two days training programme as Paralegal Volunteers of District Legal Services Authority, Amritsar at court premises on the topic Legal Constitutional Provisions and Acts for girls, SC/ST, labour, child etc.

Year

Number of

Number of

Date

Duration

Name of

Issues

Number of

initiatives to

Initiatives

initiative

addressed

participating

address

taken to

Students

locational

engage with

and staff

ntages

local

community

2020-21

1

0

16/05/2020 to

22/05/2020

7

National webinar on health warriors care for nation builders

Importance of health

378

2020-21

1

0

28/05/2020

1

Skill in teaching competition

Pedagogical subjects

73

2020-21

1

0

15/07/2020

1

Webinar on legal services

Protection of women from domestic violence act2005

300

2020-21

1

0

16/07/2020

1

250

Webinar on NALSA scheme for legal services

Awareness about legal services

2020-21

1

0

04//2020

1

World environment day

Awareness about environment ntal issues

90

2020-21

1

0

21/07/20 to 23/07/20

3

National webinar series for school teachers

Health and psychological issues

75

2020-21

1

0

27/07/2020

1

Quiz compitition

Celebration of 400 birth anniversary of guru teg bahadur ji

115

2020-21

1

0

07/09/2020

1

Extension lecture on COVID 19

COVID19 -symptoms and its preventive measures

225

2020/21

25/10/2020 to 26/10/2020

2

Youth festival

Cultural value

85

2020-21

29/10/2020

1

Competitions on role and responsibilities of voter in democracy

Democratic values

45

2020-21

12/11/2020 to 13/11/2020

khalsa Youth festival

Cultural value

85

2020-21

23/11/2020

7

National integration week

National unity

250

2020-21

10/12/2020

Human rights day

Rights and duties

35

2020-21

12/01/2021

Lohri celebration

Cultural value

150

2020-21

07/01/2021

National level workshop

Awareness about business plan

80

2020-21

25/01/2021

National voter awareness day

Rights and duties

160

2020-21

15/02/2021

Extension lecture

Road safety rules

170

2020-21

19/02/2021

Celebration of basant panchami

Cultural values

225

2020-21

1

0

08/03/2021

1

Womens day

To create self respect among women

85

2020-21

27/05/2021

1

MOOC

Innovative pedagogies and strategies for gifted and slow learner

150

2020-21

29/05/2021

1

Virtual conclave on health

Health in covid times

275

2020-21

1

0

05/06/2020

1

World environment day

Importance of environment

85

2020-21

1

0

22/06/2020

1

Virtual conclave on health

Health in covid times

300

View File

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The core values of NAAC reflected in the various functions of the institutions are as:

1. Contribution to National Development: All general papers give awareness of the Philosophy & Sociology of the country which instill in the students feeling of belongingness and desire to contribute towards National building in whatever possible way they can. In the training programmes emphasis is given on different areas by forming different clubs and committees viz.ELC, Science club,social science club,legal cell.Adequate number of programmes wereorganized in college on various issues like Right to vote,Right to clean environment,Traffic safety rules,Road safety etc.

2. Fostering Global Competency Among Students: When foreign delegates visit our college or state, an effort is made to collaborate with them to understand the strategies used by them in their countries.

3. Inculcating a value system among students: Looking at the global expansion in the field of teacher education, the College has introduced value based courses to enhance the potentialities of students.

4. Promoting the use of Technology: The College has introduced a compulsory component of Educational Technology for all the classes to promote the use of ICT.

5. Quest for Excellence: Our institution is committed not just to quality but total quality with excellence. Using SWOT analysis we pursue the goal towards excellence in whatever we undertake by overcoming inertia.

Activity

Duration From

Duration To

Number of participants

Webinar on legal services

15/07/2020

15/07/2020

300

Celebration of birth 400 annivertsary of guru teg bahadur ji

27/07/2020

27/07/2021

275

Ardas Divas

11/09/2020

11/09/2020

250

Teachers Day

05/09/2020

05/09/2020

115

Gandhi jyanti

02/10/2020

02/10/2020

45

Painting competition

29/10/2020

29/10/2020

45

Celebration of guru Nanak dev ji birthday

04/11/2020

04/11/2020

85

National integration week

23/11/2020

29/11/2020

250

Human rights day

10/12/2020

10/12/2020

35

Indian Constitution Day

26/11/2018

26/11/2018

210

Observance of AIDs Day

01/12/2018

01/12/2018

80

National Values Republic Day

26/01/2019

26/01/2019

350

Lohri celebration 12/01/2021

National level workshop on business plans 07/01/2021

Voter awareness day 25/01/2021

Extension lecture on road safety rules 15/02/2021

Celebration of basant panchami 19\02\2021

International women day 08/03/2021

World environment day 05/06/2021

Title

Date of publication

Follow up(max 100 words)

BOOK ON ---

Coronavirus and Education ; oppurtunities and challanges

OCT 2021

1. Role of digital education during and after COVID 19

2. COVID19 :an opportunity to introspect

3. moral responsibilities of teachers during pendemic

4. social distancing vs wellness and mental health of youth

5. future of education after lockdown

6. coronavirus and ecological learning

7. Impact of lockdown on creativity and reading habits

8. COVID19 and its future repercussions

9. other related issues

Activity

Duration From

Duration To

Number of participants

Webinar on legal services

15/07/2020

15/07/2020

300

Celebration of birth 400 annivertsary of guru teg bahadur ji

27/07/2020

27/07/2021

275

Ardas Divas

11/09/2020

11/09/2020

250

Teachers Day

05/09/2020

05/09/2020

115

Youth festival

25/10/2020

26/11/2020

Painting competition

29/10/2020

29/10/2020

45

Youth festival khalsa

12/11/2020

13/11/2020

85

National integration week

23/11/2020

29/11/2020

250

Human rights day

10/12/2020

10/12/2020

35

Indian Constitution Day

26/11/2018

26/11/2018

210

Observance of AIDs Day

01/12/2018

01/12/2018

80

National Values Republic Day

26/01/2019

26/01/2019

350

[View File](#)

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Lohri celebration 12/01/2021

National level workshop on business plans 07/01/2021

Voter awareness day 25/01/2021

Extension lecture on road safety rules 15/02/2021

Celebration of basant panchami 19\02\2021

International women day 08/03/2021

World environment day 05/06/2021

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	celebration of teej festival, basant panchami,celebration of women's day, celebration of birthday of gandhi ji and celebration of birtyhday of different gurus inculcate moral values cultural values, religious values in students.
Any other relevant information	National and International days celebrated for development of values

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

Activity

Duration From

Duration To

Number of participants

Celebration of birth 400 annivertsary of guru teg bahadur ji

27/07/2020

27/07/2021

75

Ardas Divas

11/09/2020

11/09/2020

55

Teachers Day

05/09/2020

05/09/2020

115

National integration week

23/11/2020

29/11/2020

250

Human rights day

10/12/2020

10/12/2020

35

Lohri celebration

13/01/2021

13/01/2021

75

Voter awareness day

25/01/2021

25/01/2021

35

Extension lecture on road safety rules

15/02/2021

15/02/2021

50

Celebration of basant panchami

19\02\2021

19\02\2021

75

International women day

08/03/2021

08/03/2021

65

World environment day

05/06/2021

05/06/2021

70

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Launching of MOOC

2. MOU with international and National agencies

3. Punjab Teacher's Award

File Description	Documents
Best practices in the Institutional website	http://www.kceasr.org/awards.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College has provided tremendous thrust as per sustainable development goals and priority to its Program of Diversity Inclusion and Integration - an area distinctive to the Vision of the College. For this purpose, the College launched 4 weeks MOOC on Innovative pedagogical strategies for gifted and slow learners. The College is 100% barrier free and has 'Under One Roof' Enabling Unit and Equal Opportunity Cell. The College during the pandemic in 2020, provided a vital support structure to conduct Online Teaching-Learning for PwD students. The College Administration took a special initiative to deposit scholarship cheques in student bank accounts for students with visual disabilities to facilitate them to have access to financial resources during lockdown due to Covid-19.

Another distinctive role is the Launching of the Punjab Best teacher award and free coaching classes for competitive examinations.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Since our institution is affiliated to Guru Nanak Dev University, Amritsar, it is mandatory for us to follow curriculum developed and prescribed by the said University. For the development and revision of the curriculum, the teachers teaching in Colleges of Education affiliated to GNDU, Amritsar are involved. Meetings for curriculum design are held at regular intervals for the upgradation of curriculum. Processing of curriculum development comprises of three steps:
- The first step is based on the feedback given by the students and society and also with consultation with experts. Keeping in mind the feedback, the teaching faculty then, proposes the curriculum.
- At the second stage, it is placed before Board of Studies for approval.
- At the final step, it is placed before Faculty of Education and then, before the Academic Council for approval.
- Two members of the College are also members of Board of Studies of Guru Nanak Dev University, Amritsar. They participate in all the meetings held for curriculum revision. Apart from this, the periodic alumni meetings, the feedback from the students and teachers regarding the course curriculum help in the assessment of needs, which provides an impetus to modify certain methods and practices in teaching. Criteria based feedback proforma are prepared which are then filled in by the students. From the feedback so obtained, necessary action is taken. Feedback is also collected from the practicing schools on a proforma devised by the teachers of the institution to make suitable modifications in the curriculum. The feedback from the Heads and the senior teachers are also taken into consideration for revision and updation of the

curriculum.

- The Annual Academic Calendar is prepared according to the University Calendar before the commencement of session, specifying available dates for significant activities and it is displayed on the students' notice board and the staff room.
- Meeting is held in each department to discuss about the course distribution and time table for the academic session.
- Syllabus and time table is provided to the students. Faculty is advised to maintain a personal diary for effective academic planning, implementation and review of the curriculum.
- Conventional classroom teaching is blended with reasonable use of ICT to make the teaching-learning process more learner-centric.
- Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, tutorials, poster presentation by the students, projects, educational tours, field trips and industrial visits for effective delivery of curriculum, which are done in a planned manner. For the convenience of the students, the lessons are regularly uploaded by the teachers on e-governance. The record of each and every activity is maintained by the teachers.
- The College Library provides teachers and students with necessary learning resources for effective delivery of curriculum. College library has subscription of research journals for post graduate students. E-books are also available in the library and user name and passwords are provided to teachers and students.
- All Internal Examinations like class tests, unit tests and house tests are conducted. All examinations are conducted according to the Academic Calendar. Tutorials are held regularly to monitor the progress of the students. Remedial/Special classes are conducted for weak students. Special efforts are made by the teachers to improve the performance of the toppers of the college as they are made to solve University Question Papers of the last 10 years. Record of the regular attendance, mark lists and progress of the students are maintained and preserved by the respective teachers on their diaries.
- The college encourages faculty members to attend Orientation/Refresher courses, webinars, Faculty Development Programmes, workshops and present papers in

seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://collegeadmissions.gndu.ac.in/StudentArea/ViewSyllabi.aspx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the institute is prepared enumerating all the activities before commencement of the session. Time-table is prepared on weekly basis which helps the institute in incorporating the upcoming events effectively. The institution provides for adequate flexibility and scope in the operational curriculum for providing varied learning experiences to the students both in the campus and in the field in the following ways:

- Interviews of the students are held during the admission procedure. Students are given choice to select Methodologies and optional subjects. They are also asked about their interests and hobbies so that the institution can provide them experiences to hone their skills.
- Orientation Programs are organized at the beginning of the session to acquaint the students with the whole scheme of courses and pattern of examination.
- Individualized instructions are given to the students and their queries are also taken by the teachers so that they can adapt themselves according to the environment of the institutions.
- The College has Educational Clinic, Counseling Cell and Legal Aid Clinic to cater to the problems and the individual needs of the students and their parents also.
- Students are given liberty to select topics for Micro-Teaching Lessons.
- Experts/School Teachers are invited in the college to give the Model Lessons for the proper orientation of various skills.
- Students can choose topic of their own interest for Final Discussion Lesson.

- If any student remains absent due to some problem; the staff upload their e-lectures on the website so that they can access them at their home.
- The physically challenged students are allotted nearby schools for practice teaching. The college has built ramps for them. Reading material is available for the visually challenged students.
- Remedial Teaching sessions are arranged for the Low Achievers.
- Keeping in view the Learning Styles, laboratory facilities are provided to those who learn better by doing.
- Students can choose English / Hindi / Punjabi as medium of instruction as per their convenience.

Apart from these services, varieties of learning experiences are also provided to the students:-

- Class room lectures
- Small group learning (e.g. Tutorials)
- Extension lectures
- Oral presentations
- Seminars & Workshops
- Group discussions
- Field work
- Excursions and Picnics
- Laboratory work/ Practical
- Group and Individual projects
- Cooperative Learning
- Participation in Youth Festival of Colleges of Education at GNDU, Amritsar as well as in Youth festival of Khalsa Institutes.
- The Academic calender is strictly adhered to while organizing the various activities of the college throughout the year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.kceasr.org/calender.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of

A. All of the above

the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1400

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

For Gender issues:

1. Celebration of international women's day every year in the college.
2. Formation of women and anti-sexual harassment cells in the institution
3. Separate common room and toilet facilities for girls and boys
4. Installation of incinerators in the women's toilets.
5. Solar energy plant
6. LED tubes

For professional ethics:

- 1.Orientation to the concept of Nai Talim propagated by Mahatama Gandhi includes experiential learning & work education.
2. Formation of discipline committees and class representatives group
3. Prepare a code of ethics
4. Lecture on " Teacher's qualities required in 21st century"
5. Best award for regular and punctual students

For Human Values:

- 1.Orientation to the concept of Nai Talim propagated by Mahatama Gandhi includes experiential learning & work education.
- 2.NSS Camps
3. NCC Activities
- 4.Visit to Deaf and Dumb school/ School for blind and Voluntary service in pingalwara or orphanage (for total 6 hours) and write an experiential report.

For Environment and sustainability:

1. Dastak-Self composed poem by KCE NSS Volunteer
2. Separate common room and toilet facilities for girls and boys
3. Installation of incinerators in the women's toilets.
4. Work education: preparing pots, best out of waste material development, tree plantation, preparing decorative out of waste paper etc.
- 5.Organizing Plantation, Cleanliness, Environment Awareness
6. Visit to a local area to document environmental assets: River / Forest/ Grassland / Hill / Mountain / Water body / Pond / Lake / Solid Waste Disposal / Water Treatment Plant / Wastewater Treatment Facility etc.

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File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

306

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File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://forms.gle/GDZiqsbEa8GbZKxi8

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

341

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

110

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organises special programmes for advanced learners and slow learners. For advanced learners the approaches adopted are as follows:-

- o More challenging work in the form of projects and home assignments
- o A well stocked library with advanced reference facilities
- o Incentives in the form of merit scholarships and prizes
- o Encouragement for participation in inter-college and intra-college competitions, and paper presentations using ICT
- o Special lectures by eminent speakers from academia
- o Free internet access
- o Coaching classes for PTET/CTET/UGC
- o Counselling by faculty to appear for competitive examinations
- o Career fairs, seminars and workshops
- o Opportunities for publication in journals and students' magazines Identification of weak students made on the basis of interactions and assessment tests during classes.

The strategies adopted to level up the slow learners are as follows:

- Meeting and communicating to the weaker students their areas of weakness
- Organizing remedial classes
- Teachers available beyond class hours to counsel the weaker students
- Monitoring the progress of the students through written assignments and the progress record maintained
- Evaluated answer scripts of college examinations discussed with students to identify and address their shortcomings

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1027	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning is made more student-centric through a combination of old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge various student-centric learning methods like workshops, seminars, film shows, group discussions, field trips, institutional visit, slide shows, case study based research projects, internship etc. have been adopted. Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the college provides all possible support such as: Smart

classrooms, projectors and smart boards , Fully Wi-Fi campus, Open access library, Facility to download e-resources ,Digitilization of lessons, Reprographic facility at subsidized rates, Facility for institutional visits and excursions ,Fund for purchase of laboratory instruments, equipments and materials, International students' collaborative initiatives , organization of workshops, seminars and conferences, Computer Labs and Audiovisual Seminar room, Psychology Lab, Language Lab, Science labs, Content enrichment material and Pedagogical analysis.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT enabled learning environment of the institution is conducive to developing creative and critical thinking as well as scientific temper among the students. Faculty is provided with the requisite facilities for preparation of computer aided teaching - learning material. Both faculty and students have access to the following modern teaching aids:

- The online teaching -learning facility was very much in place with the support of a online platform provider (e-governance). The platform has been put to extensive use during the pandemic times when distant teaching-learning became the only mode of communication between the teachers and the students.
- Regular classes are taken through this on-line platform according to a fixed routine set by the institution.
- Classes are accessible 24X7 as recorded material in the LMS reaching out to the students beyond the regular teaching hours.
- Adequate number of projectors and computers for use in seminars and lectures
- Digitilization of lessons through KCGC you tube channel
- Computer Labs, Language Lab and Audio-Visual room
- Smart boards
- A well-equipped open access computerized library with internet facility is available for faculty and students.

- **E-resources are available.**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
333	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The internal assessment is prepared by the subject teacher on the basis of student's whole session attendance , their performance in house tests and sessional work submitted by them in various subjects. Moreover, a three tier system is developed to make the criterion of internal assessment more transparent and unbiased. At the first tier, the subject teacher prepare the internal assessment and submit it to the course co-ordinator for analysis and at the end, a three member internal assessment committee will finalise the internal assessment of the students by analysing the comprehensive performance of the students for whole session,so as to avoid any kind of injustice to the students with respect to their internal assessment.</p>	

File Description	Documents
Any additional information	View File
Link for additional information	http://www.kceasr.org/attendance.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is an examination committee of the college which is responsible for the smooth conduct of all the internal examinations. The examination schedule of every course and every semester is mentioned in the academic calendar of the year. The examination process included setting of question papers, evaluation of answer scripts within a stipulated period of time, submission of marks. Evaluated scripts of the mid-term examination are shown to the students. Well planned system of online examination during the Pandemic time was established.

Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient. The examination co-ordinators are assigned for different courses to deal with all the issues related to internal as well as external exams. The mechanisms for redressal of grievances with reference to evaluation are as follows: Review of answer scripts are done as per university norms, and feedback is given during showcasing the answer sheets. If students are unsatisfied with the marking, firstly they discuss with their subject teacher and if issue is not resolved, then students forward their applications to the course exam coordinators. Grievances redressal cell is also established in the college to deal with any problem faced by the students including examination related grievances.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.kceasr.org/index.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.kceasr.org/index.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabi laid down by the affiliating university for all its subjects. It ensures the completion of the mentioned syllabi through a teaching plan that is also provided to the students at the beginning of the academic session. The Principal in coordination with the co-ordinators of different courses monitor the execution of the assigned syllabus and it's timely completion. The final outcome of the course is evaluated through the performance of the students that is analysed at the end of each semester examination.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

256

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://forms.gle/Hs9jfddeHECwEW5iL8>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- Dr Deepika Kohli Launched 4 week MOOC on innovative pedagogical strategies for gifted and slow learners under oer4be unesco
- College students very actively participated in VENDEL action plan activities and reports of students work under Nai Talim , vocational activities were submitted to MGNCRE, ministry of Education. Students participated in NATIONAL competition on VENDEL.
- College has submitted report on sustainability index of college on SAP (SWACHHTA ACTION PLAN) .
- To support online teaching learning process, inflibnet, delnet services are provided by college, e-modules are prepared and e-lectures are delivered by college teachers which are available on college website (e-governance) and KCGC TV run by college. Its public telecast on youtube promote 24x7 teaching learning process in

society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.kceasr.org/4weekCourse.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

37

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

24

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students are involved in community service through various programmes and activities organized from time to time like:

- Various Clubs viz. Blood Donation Club, Eye Donation Club, Red Ribbon Club, Environment Club, Literacy Club, Dramatic Club, Fine Arts Club have been formed in the college. These clubs undertake different activities from time to time to render variable and self-less services to the society.
- Community component is a compulsory part of B.Ed. programme.
- One day and seven days NSS camps are organized.
- NSS volunteers are made to render services at village 'Preet Nagar', 'Central Khalsa Orphanage' and 'Pingalwara', Amritsar which has been adopted by the NSS Department of the college.
- NSS volunteers undertake Adult Literacy Programmes in

which they teach the illiterate adults.

- NSS volunteers organize Exhibitions and Training Programmes for students for community members on Pot Making, Making Best Out Of Waste, Clay Modelling etc.
- Blood Donation camp and Eye Donation camps are organized.
- Celebration of various National and International Days like AIDS Awareness Day, Human Rights Day, Consumer Awareness Day, Water Conservation Day, International Yoga Day, International Peace Day, International Women's Day, Independence Day, Republic Day, National Unity Day, Sadbhavna Diwas, Teacher's Day, Voters Day, etc.
- Sensitization of would-be teachers to environmental issues and problems through Documentaries, Seminars, Skits, Nukkad Nataks, Choreography, Poster Making, Slogan Writing etc.
- Sensitization regarding eradication of social evils like female foeticide, child labour, dowry system, terrorism through above stated activities.
- Conducting social surveys on various problems like Unemployment, Drug Addiction, Delinquency, Women Education, AIDS Awareness etc.
- Environmental surveys are conducted by the NSS volunteers on problems and effects of global warming, water pollution, air pollution etc.
- Spreading awareness about health and hygiene in slum areas.
- Spreading awareness regarding Free Legal Aid for the weaker section of the society.
- Teaching aids prepared by our students are given to different schools especially Government schools.
- For the judgment of various competitions, faculty members are invited by the various institutions.
- The college has Legal Aid Clinic to provide Consultancy Services regarding Free Legal Aid.
- Two of the faculty members are the permanent members of Lok Adalat and six members of the college have also been trained as Para-Legal volunteers.
- Sports day celebration is the regular feature of the college.
- Electoral Literacy club organized various voter awareness campaigns in different areas of Amritsar.
- Teachers and students of khalsa College of Education provide their services free of cost to the students of Hoshiar Nagar, Attari and Bhaknaarea by providing free coaching and taking extra classes of the students belonging to economically and socially weaker

sections of the society

- Apart from the above stated activities, the institution acts as a guiding star for the Colleges of Education functioning in the periphery, by acquainting the teachers and the students with the latest developments in the field of teacher education by conducting various seminars/workshops/conferences of National and International level.

File Description	Documents
Paste link for additional information	http://www.kceasr.org/environmentday2021.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

11

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1350

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

14

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has adequate infrastructure and physical facilities for teaching learning viz. classrooms laboratories, computing equipments etc for the better learning of the students. The institution provides an effective and conducive learning environment to the student teachers for their better learning and overall personality development , so that the student teachers can be trained enough to face the challenges of the modern era. The Following facilities/activities pave the way for creating a conducive environment in the college:

1. The college has spacious and well-ventilated classrooms with all logistic arrangements including comfortable furniture with advanced facilities. beside this there are two smart classrooms for providing exposure of ICT in classrooms so that Interactive sessions can be organized to maintain a good interaction among the students and with the teachers.

2. The college has a rich library with huge collection of books covering wide range of areas like Education, Literature, Art, Social Sciences, Religion, Science, Politics, Economics. Beside Books, Educational Journals, Survey Reports, Encyclopedias,

Reference Books and Magazines, Year Book and Educational Abstracts. Other facilities available in the college library includes

? A separate reading room for teachers and students

? Internet and Photostat facility

? Separate cabins for teachers

? Pantry service for teachers

? A resource centre to provide access to a variety of resources and materials to design

and choose activities for teaching and learning, relevant text, copy of policy

document and commission reports; relevant curriculum documents such as the

NCF(2005), NCFTE(2009), research reports, district and state level data, reports of

surveys; teachers handbooks; books and journals relevant for course reading; field

reports and the reports of research seminars undertaken by students, audio-visual

equipment's- TV, DVD player, LCD projector, films; camera and other recording

devices

? A separate section has been maintained for back set of journals

3. The institution operates and maintains physical facilities that appropriately serve the

needs of the institution's educational programme, support services, and other mission

related activities through various laboratories and rooms which are as follows:

? Physical Science laboratory, Life Science Laboratory, Psychology Laboratory, Computer Laboratory, Technology Laboratory, Language Laboratory to carry out experiments, preparing teaching aids, working on computers and learning language skills etc

? A Creative Art Bhavan for undertaking art related activities

? A Sports Room and NSS room to carry out community related work

? A Music Room and a Heritage Room to carry out culture related activities

? Four Seminar Rooms for conducting discussions, extension lectures, workshops etc to facilitate better learning.

? 2 Halls –1 Assembly Hall and 1 Examination Hall

4. Bulletin boards are arranged for displaying stimulating thoughts about education, current news, placement details, result and other information.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.kceasr.org/lab-teaching.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides environment to the student teachers where not only the academic growth of the student teachers becomes possible but also their cultural, social, intellectual, moral and professional growth is enhanced. Students acquire

intellectual skills, get emotional satisfaction, aim at self-renewal and become deeply concerned with work motivation and ethics. The faculty serves as a guiding force for the students. Various cultural activities viz. dance items, theatricals items, literary items, art and craft activities are organised by the college from time to time for promoting cultural awareness among the students. Besides this, students also participate in university and inter university level youth festival. Related to sports and games various sports activities are undertaken by the college which helps in maintaining physical and mental health and promoting competitive spirit among the students. The college has NSS department for fostering social and civic values among the students. For this important national and international days and festivals are celebrated. Various inter house and inter college competitions are also organized so that a sense of competition can be fostered among the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.kceasr.org/lab-teaching.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

50

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.kceasr.org/lab-teaching.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10903419	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
Name of ILMS software	
Nature of Automation	
Version	
Year of Automation	
ILMS	
Partially	
In Process	
2020	
File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.kceasr.org/rules.php
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

70444

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

175

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi-Fi

Band width increased to 50mbps/gbps

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.kceasr.org

4.3.2 - Number of Computers

58

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

156151

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. For the maintenance and utilisation of physical academic and support facilities, the established system has been evolved at the two levels, one is at management level and other is at college level. E- Governance has been created by the management and regarding any grievances and problems a request is made by the college to resolve the same. A proper mechanism has been followed by the college for ensuring efficient functioning related to maintenance and utilisation of facilities. A committee consisting of block and floor incharges has been constituted for this purpose (file attached). The college has adequate number of well equipped classrooms for U.G(B.Sc. B.Ed/ B.A B.Ed/B.Ed), P.G. (B.Ed M.Ed integrated/M.Ed) and P.G.D.C.A classrooms, science laboratories, computer centre, Auditorium, hostels, Canteen, Art and Craft Rooms, Assembly Hall and Multipurpose hall and other capacity building infrastructure and two generators for uninterrupted power supply. College has rich library with capacity of 26860 books, textbooks and reference books, more than 4000 journals, magazines which include Indian and foreign journals and nearly 200 e- information resources.(D.V.Ds, C.D s, e-journals, ebooks etc). The Library resources are fully digitalized for effective and eco-friendly operations, cataloguing, open book self-systems and moreover qualified librarian and assistant librarian are there to assist students. Library has an advisory committee comprised of principal four teachers and four student members. Meetings are held for improving functioning of library from time to time. The College has N.S.S. room, Sports room, curriculum lab, staffroom, Yoga and meditation room, teaching learning resource centre and separate parking area, drinking water facility, cafeteria, Language Lab, administrative block, Faculty rooms, examination centre and collaborative Learning Room. Budgetary allocations are used for maintaining and utilizing physical academic and support facilities, there are sufficient funds, invested to meet the expense and augmenting the infrastructure. Being recognized by U.G.C. under section 2f and 12b, the institution made the expenses for maintaining and augmenting the infrastructure on the developmental grants received from U.G.C. and the funds received from the management. Besides this, the income

generated from guest house/hostel, renting college building for conducting examination contribute a lot to meet the expenses of maintenance of infrastructure. There is separate works department for creating new infrastructure and for maintenance of the campus which looks after the construction work of Khalsa institutes. This department is comprised of five members i.e. project officers, S.D.O. overseer, draftsman and store Keeper. For maintaining and utilizing Library and information facilities, there is a library Committee comprising of Librarian, assistant Librarian, Technical assistant, four teacher members and four student members. Computer and other equipment's are maintained by the technical staff namely S. Sarabjit Singh and S. Sardool Singh.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.kceasr.org/lab-teaching.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

53

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

137

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://bordernewsexpress.com/?p=13230,http://www.kceasr.org/activities.php,https://youtu.be/JisKBEIHCUA
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

410

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

410

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

35

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

167

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

32

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural

activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

28

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To ensure the democratic functioning of the college and developing leadership qualities, student council is formed in the beginning of the session. The student council is formed through election/ selection by the student body. In the beginning of the session, class representatives are elected by students of all sections. So every year ten students from B.Ed, two from M.Ed and two from PGDCA are selected as class representatives. These class representatives then become the members of the student council. They act as a liaison among students, teachers and head of the institution. The constitution of student council is then formulated.

The college administration is purely democratic in nature. Emphasis is laid upon student-centered approach. Opinions of students are always sought while planning all the activities of the college. The following academic and administrative bodies are formed in the college.

Cultural Committee

Cultural committee consists of two staff in-charges, Dr Bindu Sharma & Dr Arvinder kaur and three elected/selected members

and students. The activities carried out by cultural committee are:

1. Organizing cultural programmes for various functions of the institution.
2. Celebrating Teacher's day, New Year, Deepawali and National days like Republic Day and Independence Day.
3. Organizing competitions like Singing, dancing, fancy dress, etc.
4. Preparing and participating in inter-college cultural competitions.
5. Preparing items for the youth festival.

Literary Committee

Literary Committee consists of three staff in-charges, Dr. Harpreet kaur, Dr. Nirmaljit Kaur, Dr. Gurjit Kaur and three elected/selected members. The activities carried out by literary committee are:

1. Organizing various competitions like Essay writing, Debates, Extempores etc.
1. Encouraging the students for writing and editing of articles for the college journal and bulletin board.
2. Publishing college journal, annual report and souveneirs.
3. Helping in preparing for anchoring and report writing for different programmes.

Sports Committee

Sports committee consists of one staff in-charge, Mrs. Sandeep Kaur and three elected/ selected members. The activities carried out by sports committee are:

1. Organizing and participating in Annual Sports Meet.
2. Encouraging students to participate in sports activities.

ICT Club

ICT club consists of staff in-charges Mrs. Manpreet Kaur Cheema, Ms. Harpreet Kaur and three elected/ selected members. The activities carried out by ICT club are:

1. Providing basic computer literacy to the students and teachers.
2. Preparing Power Point Presentations.
3. Organizing competitions related to ICT skills.
4. Managing multimedia during various college functions.

NSS Committee

NSS committee consists of staff in-charges Dr. Harpreet Kaur, Dr. Gurjit Kaur, Dr. Nirmaljit Kaur, Dr. Maninder Kaur and three elected/ selected members. The activities carried out by NSS are:

1. Providing awareness about various social problems.
2. Organizing different camps.

(c) Organizing awareness programme on social, educational and health issues for the students.

(d)Organizing various National and International days.

Campus Beautification and Cleanliness Committee

Campus beautification and cleanliness committee consists of two staff in-charges Dr. Gurjit Kaur & Dr. Indu Sudhir and three elected/ selected members. The activities carried out by the committee are:

1. Maintenance of the college bulletin boards by exhibiting the art and other literary work of the students.
2. Display of day to day news clippings.

(c) Preparing backdrops and board work for various functions.

File Description	Documents
Paste link for additional information	http://www.kceasr.org/activities.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni are always strong motivators for the students of the current session. Our college also have strong Alumni Association. The office bearers of the association were unanimously elected.

List of the Office Bearers of the Alumni Association

Designation

Name of members

Chairperson

Dr. J.S. Dhillon, Principal

Vice-Chairperson

Dr. Harpreet Kaur

Member

Principal G.B Singh

Member

Principal Jagdish Singh

Member

Principal J.S Bawa, PES (Retd.)

Member Secretary

Dr.Nirmaljit Kaur

Nominated Members

Member

Dr. K.S Kahlon (Professor)

Member

Dr.H.S Soch, Former Vice Chancellor, G.N.D.U

Co-opted Member

Co-opted

Dr. Gurjit Kaur

Year of last election is March 2015

Activities of Alumni Association in the college

1. The institution invites its alumni on various functions held at college to share their experiences regarding profession.
2. An extension lecture by S. Jagdish Singh, Director of SSSS institutes was delivered on the topic 'Importance of Teachers Day.'
3. A Guest lecture by Dr. Jeewan Jyoti Sidana, Director of Sidana Institutes was delivered on the topic 'Importance of Micro Teaching.'
4. An extension lecture by S. Bhupinder Singh from Holland was delivered on the theme 'History of Sikhs'.
5. An extension lecture by Dr. Balwinder Singh was delivered on the topic 'Sikh Heritage.'

6. Alumni members also help in conducting and preparing for competitions like literary, theatre, fine arts, music and giddha for youth festivals and international folk festivals.
7. Alumni members are also invited in the beginning of the session so as to interact and motivate the students for the course.
8. Orientation about school experience programme.
9. Every year a series of demonstration lessons is given by the Alumni members.

List of prominent members of the Alumni

Sr. No.

Name

Designation/Award won

1.

Principal J.S. Bawa

Retd. PES, State & National Awardee

2.

Principal Hem Raj Gupta

State & National Awardee

3.

Miss Veena Jain

State & National Awardee

4.

Dr. Surjit Kaur Bhinder

Retd. Distt. Edu. Officer, National Awardee

5.

Mr. Subhash Chander Bedi

National Awardee

6.

Mr. Harpal Singh

Retd. Distt. Edu. Officer, State & National Awardee

7.

S. Sudarshan Singh Bhalla

State Awardee

8.

Sh. Kewal Krishan Sehdev

State Awardee

9.

Ms. Leelamma Mathew

Intellectual Teacher Award

10.

S. Lakhmir Singh Randhawa

Ex. Education Minister, Pb. Govt.

11.

Dr. H.S. Soch

Principal, Khalsa College of Education, Amritsar and

Former V.C., GNDU, Amritsar.

12.

Dr. R.L. Ahuja

Eminent English Critic

13.

Dr. Gurdial Singh Phul

Dramatist

14.

Ms. Rajinder Kaur, D/o

Master Tara Singh

President, Istree Akali Dal

15.

S. Balraj Singh

CEO, Jalandhar

16.

Prof. Jagir Singh Bhullar

(Ex. MLA & Chief Parliamentary Secretary of Punjab)

17.

Dr. Pritam Singh

Retd. Principal, Khalsa College of Education, Amritsar

18.

Dr. K.K. Gupta

Retd. Principal, DAV College of Education, Amritsar

19.

Dr. J.S. Dhillon

Working Principal, Khalsa College of Education, Asr.

20.

Principal V.K. Kohli

Ex. Regional Director, DAV Institution and Retd. Principal of
Sohal Lal, DAVCollege, Ambala

21.

S. Jagdish Singh

Director, SSSS Institution, The Mall, Amritsar

22.

Principal Uttamjit kaur

Ex. Dean Faculty of Education, GNDU, Amritsar and Principal
of G.N. College of Education, Kapurthala

23.

Dr. Aruna Anand

Principal, DAV College of Education for Women, Asr.

24.

Mrs. Davinder Kaur Brar

Vice Principal, Khalsa College for Women, Amritsar

25.

Prof. Mohan Singh

Principal, City College, Amritsar

26.

S. Sawarn Singh

Principal, Baba Aya Singh Riarki College, Tugalwara,

Gurdaspur

27.

S. Kanwarpal Singh

Principal, SSSSSchool, The Mall, Amritsar

28.

Ms. Sarabjit Kaur

Principal, Govt.GirlsSen. Sec.School, Putligarh, Asr.

29.

Dr. Nanak Singh

Principal, GTBCollegefor Women, Amritsar

30.

Ms. Manveen Sandhu

Principal, SpringDaleSen.Sec.School, Amritsar

31.

Mr. Pardeep Kaur Sareen

Principal, PremAshram Sen. Sec.School, Amritsar

32.

Mrs. Amarjit Kaur

Principal, Govt.School, Mehta Chowk, Amritsar

33.

Dr. Kumria

Principal, PBNSchool, Amritsar

34.

S. Gurmukh Singh

DEO(Sec.), Retd. Distt. Edu. Officer, Jalandhar

35.

S. Harpal Singh

Retd. Dy D. E.O., Amritsar

36.

S. Chanchal Singh

Retd. Dy Registrar, Guru Nanak Dev Uni., Amritsar

37.

Sh. Ram Gopal Verma

Retd. Block Education Officer, Gulalipur

38.

S. Mohan Singh Cheema

Retd. Distt. Edu.Officer(Sec.)

39.

Sh. Tara Chand Sharma

Retd. Principal

40.

Mrs. Raminder Kaur

W/o Ujjal Dosanjh, Premier BritishColombia

41.

Dr. Balbir Singh Saini

Principal, SGRDKhalsaSen. Sec.School, Amritsar.

Contribution of Alumni in the growth and development of the institution:

1. Financial aid is given by alumni members to the needy students.
2. Donate books for the book bank of the library.
3. Alumni members motivate the students in their current course.
4. Help in the placement of the students by informing about the vacancies.
5. Contribute in improving the functioning of the institution by giving feedback.

File Description	Documents
Paste link for additional information	www.kceasr.org
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institutional Vision is to develop a globally compatible, socially responsive, secular, innovative and comprehensive institute of excellence in the field of teacher education, research and extension with a focus on the holistic development of individual and society by intertwining regional, national and international linkages.

Institutional Visionis:

1. To prepare passionate, innovative secular teachers with commitment to excellence and professional outlook.
2. To prepare teachers for 21st century with a focus to develop their competencies and chisel their skills required to compete in the world job market.
3. To enlarge intellectual horizon and develop social

intelligence, emotional and aesthetic sensibility of future teachers who can form a humane world.

4. To offer high quality and need based programmes in Teacher Education at affordable cost.
5. To promote, co-ordinate and regulate research in Teacher Education.
6. To develop professionalism in the would be teachers with special emphasis on professional ethics and professional outlook
7. To honour cultural and spiritual diversity and to offer a fertile ground for its preservation and promotion.
8. To establish linkages with state, national and international bodies working in the field of education in general and teacher education in particular.
9. To prepare teachers who are well-versed with the problems and issues of society and are able to give visionary leadership to it.
10. To develop an ambience of work culture, mutual respect, co-operation, peaceful co-existence and team work.
11. To provide a stimulating environment for inclusive education and mainstreaming of marginalized.
12. To create a socially responsible skill oriented community through empowered education.

File Description	Documents
Paste link for additional information	https://www.khalsacollegecharitablesociet Yamritsar.org/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has various bodies for smooth execution of work in all departments and levels like Governing Council, Administrative set up, College Level Committees and Student Council etc. Various important administrative issues like Budget, Admission, results etc. are handled and managed by the Khalsa College Governing Council(management), College Development Council, & IQAC with proper coordination. Major decisions of the college are taken by the principal in consultation with management, IQAC and staff council. Various committees are established and responsibilities are delegated to teachers and in charges of various committees to meet the

institutional objectives. IQAC cell of the college works for the smooth functioning and effective implementation of qualitative practices in the college. Not only teachers but the students are also the members of some committees and responsibility is delegated to students' council and its members. The basic functioning of the college at administrative and other levels is done through the e-governance (www.kccsasr.org). Moreover to ensure the transparency in examination, Admission and various college level administrative functions like, distribution of finance to students through scholarships, recruitment of the faculty, advertisement regarding admission and other related updates are being uploaded on the college website (www.kceasar.org). Annual audit of the college expenditure is done by the Chartered Accountant deputed through the Khalsa college charitable society. Annual prospectus is also published by the college to facilitate the students.

File Description	Documents
Paste link for additional information	https://www.khalsacollegecharitablesocietyamritsar.org/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type

Details

Curriculum Development

Curriculum planning and pedagogical measures are to be done in the

beginning of the session and regular evaluation and revision is done from time to time.

Teaching and Learning

Institution has constituted various committees to look after all the

activities related to teaching and learning

Examination and Evaluation

Formative and summative evaluation is done by the teachers through various

tools and techniques. Moreover, midterm exams are conducted twice during the semester. Evaluation is being done and feedback is provided to students for their further improvement.

Research and Development

Various committees/ research development cell have been constituted

Library, ICT and Physical Infrastructure / Instrumentation

Academic digital library, Wi-Fi access to all students and faculty,

expansion in physical infrastructure to fulfil the requirements of new courses to be start by the college in coming years.

Human Resource Management

Strategies to recruit and retain faculty are in place, performance assessment mechanism is in place

Industry Interaction / Collaboration

Planning to have more collaborations with all the relevant social and industrial units of the society.

Admission of Students

Admission cell/committee is constituted and whole admission process is planned and supplemented as per the

guidelines of GND U/DPI/Punjab Govt.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.kceasr.org/steategic-plan.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the college facilitates its smooth functioning. The structural organization of the institution is as per norms. To ensure the effective functioning and management of various institutional activities like academic, cultural, skill- in- teaching and research, various committees / cells have been constituted and are functional . The administration of the institution is decentralized, duties and responsibilities are assigned to the faculty members and other support staff as per their skills , abilities , interest, talent and experience. In order to have effective management and monitoring college has functional e-governance / MIS. Effective functioning of grievance cell is ensured by the institute by holding monthly meetings with the members of the cell .To ensure the effective functioning and management of various institutional activities like academic, cultural, skill- in- teaching and research, various committees / cells have been constituted and are functional. For the smooth functioning of these bodies/cells/committees various programmees are being organized from time to time. Meetings are chaired by the principal of the college and every agenda of the meeting is discussed properly and the record of the same is maintained through minutes of the meetings. Punjab teacher of the year Award was awarded to and during COVID times online webinars in collaboration with Amandeep Group of hospitals was organized successfully.

File Description	Documents
Paste link for additional information	http://www.kceasr.org
Link to Organogram of the institution webpage	http://www.kceasr.org/management.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non-teaching staff is recruited through inbterviews according to rules and regulations of GNDU/UGC/DPI(Colleges) Guidelines. Salary is provided to them according to UGC norms. Regular increments, enhancement of DA and Group gratuity benefits are given to the faculty from time to time. The new grades and other benefits announced by the government are implemented from time to time. Conducive working environment free from any kind of bias is the hall mates of the institutes. Fee concession facility is provided to the wards of the faculty members who studied in the schools running under the same management. Professional development of the faculty is ensured through various resources and practices. Teaching and non-teaching staff is recruited through interviews according to rules and regulations of GNDU/UGC/DPI(Colleges) Guidelines. Salary is provided to them according to UGC norms. Regular increments, enhancement of DA and Group gratuity benefits are

given to the faculty from time to time. The new grades and other benefits announced by the government are implemented from time to time. Conducive working environment free from any kind of bias is the hall mates of the institutes. Fee concession facility is provided to the wards of the faculty members who studied in the schools running under the same management. Professional development of the faculty is ensured through various resources and practices. Group Insurance for the teaching and non-teaching staff is also ensured by th college management.

File Description	Documents
Paste link for additional information	https://www.youtube.com/watch?v=EMQ00v5Uxc8
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1 MEMBERSHIP FEE

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To improve teaching research and service of the faculty, the institution has evolved a comprehensive and continuous evaluation mechanism which includes self appraisal by the

faculty, principal and the management and feedback given by the students.

1. As far as self- appraisal is concerned the faculty is encouraged to monitor and assess the monthly activities undertaken by them, the staff is made to submit monthly report regarding the tasks accomplished and other achievements. This report is duly evaluated by the principal and the management. The performance of the students in their class tests, terminals projects, assignments and university examinations is analyzed and the report is duly submitted to the principal and the management. An annual confidential report of all the faculty members is also sent to the management by the Principal oral and written feedback is taken at regular intervals by the Principal of the college.
2. The feedback obtained from the students is communicated to the lecturers. They are asked to make necessary changes in their teaching methodology, lecture preparation etc.
3. In order to ensure maximum output, all planning is done in consultation with the faculty, keeping in mind their area of specialization and expertise. The head of the institution with the close association of faculty members identified the development needs and career progression. The head of the institution and the management always encourages and supports the staff members of the college for professional growth and faculty to participate and present papers in seminars, conferences, workshops, orientation courses and refresher courses for professional development. They are given duty leave to participate in seminars etc. sometimes the college also pays registration fees for various seminars, conferences or workshops to be attended by faculty members. Moreover the institution also encourages the faculty to write articles to various national and international journals additional increments are granted if the staff members enhance their qualification or for any commendable achievement. Organization of international seminar/conference in the institution act as resource

File Description	Documents
Paste link for additional information	http://www.kceasr.org/igac.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the accounts of our institution are audited regularly. Our accounts are audited by our chartered accountant Sh. Khanna, Mundra Mehra & Co. (external) Firm Reg. No. 021542 N and regular audit by the management (Internal) (vide appendix 6 -A).No objections were raised.College has also appointed burser for the internal audit. Moireover Time to tiume audit was done by the members of the management ,DPI/GNDU.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

450000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution get 95% deficit grant from Punjab govt. through DPI colleges Punjab and UGC grant for books, building and equipment. U.G.C 9,00,000 per year,U.G.C 9,00,000 for two years.For detail Refer Que no.4(6.5)

Income generated for the budgetary resources came from:-

1. Financial assistance from fees and the management
2. 95% grant from govt.
3. Interest on FDR's
4. Income from heritage guest house
5. Attestation fees
6. Self - financing courses(P.G.D.C.A), B.A BSc BED and BED MED Integrated
7. Library providing services to the outsiders.
8. Scholarship and funds from philanthrophists
9. Rs.150000 grant for Punjab Teacher of the year Award
10. Rs. Three Lakh Grant from Dr. Bakhsish Singh for needy and poor students.
11. College also provide servuices of Human and non-human resources for the conduct of examination like UGC/ SSBand central university examination. This is the another source fior the mobilisation of the funds

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Yes, the institution has Internal Quality Assurance Cell (IQAC), which was established in the year 2003.

As recommended by IQAC from time to time, the following activities were organized by the institution during the last year:-

Motivating all the teacher educators to use different technological devices and new methods of teaching.

- Arranging various Extension lectures/ Workshops/Seminars/Conferences.
- Arranging book review competitions.
- Publication of Edited Book Entitled teachings of Shri Guru Nanak Dev Ji in which

Besides undertaking above stated activities the college worked for the improvement and enhancement of infrastructure on the recommendations of IQAC. Following improvements have been done:

- The facility of internet connection in the library as well as computer laboratory.
- Digitalization of library has been done
- Extension of library with separate reading hall for both teachers and students.
- Easy access to e-resources for the staff and the students.
- Wi-Fi Campus
- Purchase of new tests for psychology laboratory.
- Purchase of latest equipments for Science laboratory like glassware, optical instruments, models etc.
- Purchase of printer, photocopier and scanner for the office, computer lab and library.
- Purchase of cupboards for the Principal's office, Gandhian Bhawan, library and staff room.
- Purchase of Pots and plants for the beautification of the college campus.
- Establishment of Legal Aid Cell and Counseling Cell in Educational Clinic of the college to provide legal and guidance services to the general public.
- Extension of Assembly Hall with enhanced capacity of 500 students.
- Renovation of methodology rooms
- Updating of existing Library, Laboratories(Life Sciences , Physical Sciences, Psychology, and technology), Classrooms, Method Rooms, Language Laboratory etc.
- Purchase of new furniture as well as repair and maintenance of the old furniture.
- Purchase of sports material and materials for cultural events.
- Maintenance and beautification of the college campus.
- Renovation and extension of the building for introduction of new courses (4 years Integrated B.Sc-B.Ed/B.A.-B.Ed and 3 Years Integrated B.Ed.-M.Ed. Degree Program)

File Description	Documents
Paste link for additional information	http://www.kceasr.org/iqac.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To evaluate the achievements of goals and objectives, following mechanism and procedures have been adopted by the institution:

- Ensuring timely and efficient accomplishment of academic, administrative and financial tasks.
- Regular Staff meetings, student-staff meetings, IQAC review committee meetings and meetings to discuss the progress of the college in different spheres.
- The relevance and quality of academic and research programmes is monitored
- Equitable access to and affordability of academic programmes for various sections of the society.
- To gauge the efficacy and quality of our training programmes, the feedback from school heads and community representatives is taken from time to time.
- Ensuring integration of modern methods of teaching in teaching learning process.
- Ensuring the adequacy, maintenance and functioning of support structure and services.
- Networking with other institutions in India and abroad for the assessment of the quality of research and other academic programmes carried out in the institution.
- Faculty members prepare reports regularly which are submitted to the management.
- The college constitutes different committees under the supervision of senior teachers who are responsible for the activities to be held under their charge. The various committees formed are:-

Committees

Teacher Incharge

1.

Medical Committee

(It also looks after Group Medical Health Insurance of the staff and students Group Insurance Scheme)

Dr. Bindu Sharma

Prof. Rajwinder Kaur Bhatti

Dr. Suman Saggu

Dr. Jyotpreet Kaur

2.

Campus Beautification & Cleanliness

Prof. Ramanpreet kaur

Prof. Rajwinder Kaur Bhatti

3.

Hostel Supervisory Committee

Dr. Gurjit Kaur

Prof. Satinder Dhillon

Prof. Harpreet kaur Bains

Prof. Shefali Arora

4.

Religious Committee

Dr. Harpreet kaur

Dr. Gurjit Kaur

Dr. Indu Sudhir

Dr. Arwinder Kaur

5.

Library Commitee

Dr.(Mrs) Nirmaljit Kaur

Dr.(Ms.) Bindu Sharma

Prof. Maninder Kaur

Dr.Suman Saggu

File Description	Documents
Paste link for additional information	http://www.kceasr.org/iqac.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.kceasr.org
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Total number of students in B.Ed class are 200. Though number of boys is very few as compare to girls but there is no biasness in procedure of admission. All the rules and regulations are same for both boys and girls. Due representation is given to both boys and girls in different committees ,clubs and programmes which are constituted for various purposes viz.Red Ribbon Club, Electoral Club, NSS .No segregation of students on the basis of their sex.Both boys and girls equally participated in all type of sports activities.There are no separate section for boys. They study in same class and section. All students are equally participated in college functions and programmes. Both boys and girls are equally selected as class representatives .No biasness in classroom activities,class attendance,training programmes,division of work,assignment,seminars for boys and girls.Also equal participation in youth festivals and other related activities. Equal facilities to both boys and girls in fee concession and scholarship. Organization of gender sensitization programmes by the College. Physical facilities viz. separate common room, separate washrooms ,separate hostels for both boys and girls. Incinerator has been installed in girls washroom.Anti sexual harassment cell, Anti-ragging and Grievances and redressal cell has constituted in college as per UGC instructions.

File Description	Documents
Annual gender sensitization action plan	extension lecture and national webinars on women health organised, national and international days celebrated
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	1.Whole campus is under the surveillance of CCTV camera 2.Anti-sexual harrassment cell 3.Anti-ragging cell 4.counselling room 5.organises seminar on woman security 6.pepper spray distributed among girls., separate common room for boys and girls.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1.our college campus is completely environment friendly.

2. our college campus is polythene free.

3.we have serene green campus.

4. solid waste management pits in campus.

5. Installation of insnrator in girls washroom waste management.

6. waste water is used for watering of plants.

7. Rain water harvesting system in campus.

8. we have organized campaigns to conserve environment as

- Jan shakti for jal shakti
- Seed bomb preparation

9. college campus is fully sanitize during COVID times.

10.College office is partially paperless.

11.Different varieties of plants are planted on the college campus.

12.E-waste management is done using rewritable CDs, parts of computer are used for the practical purpose by the students of computer science.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for

C. Any 2 of the above

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The following provisions in the curriculum have been made:- ? Co-curricular Activities have been made compulsory for the students. ? Learning environment has been created by allotting a library period in the regular time table. ? Celebration of important national and international days. ? Practice teaching programmes also helps to foster positive social interaction. Student teachers are encouraged to attend school staff meetings, parent teacher meetings and other functions organized by practising schools. ? Fee concession is given to the needy and deserving students which fosters self motivation.

? Field surveys on various Social, Economic and Environmental issues like drug addiction, environmental degradation, female foeticide, population problems etc. are conducted by the student teachers. ? Meritorious students are honored in college functions. ? Renowned teachers are honored on Teacher's day so that they act as role models for student teachers. ? ICT and e-lectures are used for teaching. ? Gaps in the curriculum are filled by teaching additional content. ? Organizing visits to nearby slum area, orphanage. Community interaction programmes, computer literacy programmes are organized to develop sense of responsibility among the students. ? Following activities have been included in the curriculum for creating healthy learning

and promote active learning and self-motivation: ? Micro teaching ? Simulation teaching ? Demonstration lessons ? Observation lessons ? Project work for M.Ed, B.Ed and PGDCA students ? Practical works ? Morning assemblies ? Different co-curricular activities The college has a provision of mentoring, training in modern electronic gadgets, team teaching, group discussions, class quizzes, workshops, seminars, various extensions activities, inter-house competitions, student's representation in various committees and organization of various activities and functions by the students on their own. This helps the college in building a healthy and conducive environment for motivating the students and involving them actively in learning.

The Institution ensures that student teachers develop proficiency for working with children from diverse background and exceptionalities: ? By equipping them with teaching skills and competencies through Methodologies of teaching.

? By making them learn the use of appropriate teaching aids. ? By training them in the administration of psychological tests for the identification of students with diverse needs. ? By training in production of instructional material for students of diverse needs. ? The student teachers also gain sufficient experience of dealing with students from diverse backgrounds during the Macro phase of teaching in practising schools. ? By organizing seminars and debates ? By visiting social welfare organizations Pingalwara and orphanage. ? By organizing training programmes for teachers to deal with children from diverse backgrounds. Teachers have attended two days training programme as Paralegal Volunteers of District Legal Services Authority, Amritsar at court premises on the topic Legal Constitutional Provisions and Acts for girls, SC/ST, labour, child etc.

Year

Number of

Number of

Date

Duration

Name of

Issues

Number of

initiatives to

Initiatives

initiative

addressed

participating

address

taken to

Students

locational

engage with

and staff

ntages

local

community

2020-21

1

0

16/05/2020 to

22/05/2020

7

National webinar on health warriors care for nation builders

Importance of health

378

2020-21

1

0

28/05/2020

1

Skill in teaching competition

Pedagogical subjects

73

2020-21

1

0

15/07/2020

1

Webinar on legal services

Protection of women from domestic violence act2005

2020-21

1

0

16/07/2020

1

250

Webinar on NALSA scheme for legal services

Awareness about legal services

2020-21

1

0

04//2020

1

World environment day

Awareness about environment ntal issues

90

2020-21

1

0

21/07/20 to 23/07/20

3

National webinar series for school teachers

Health and psychological issues

75

2020-21

1

0

27/07/2020

1

Quiz compitition

Celebration of 400 birth anniversary of guru teg bahadur ji

115

2020-21

1

0

07/09/2020

1

Extension lecture on COVID 19

COVID19 -symptoms and its preventive measures

225

2020/21

25/10/2020 to 26/10/2020

2

Youth festival

Cultural value

85

2020-21

29/10/2020

1

Competitions on role and responsibilities of voter in democracy

Democratic values

45

2020-21

12/11/2020 to 13/11/2020

khalsa Youth festival

Cultural value

85

2020-21

23/11/2020

7

National integration week

National unity

250

2020-21

10/12/2020

Human rights day

Rights and duties

35

2020-21

12/01/2021

Lohri celebration

Cultural value

150

2020-21

07/01/2021

National level workshop

Awareness about business plan

80

2020-21

25/01/2021

National voter awareness day

Rights and duties

160

2020-21

15/02/2021

Extension lecture

Road safety rules

170

2020-21

19/02/2021

Celebration of basant panchami

Cultural values

225

2020-21

1

0

08/03/2021

1

Womens day

To create self respect among women

85

2020-21

27/05/2021

1

MOOC

Innovative pedagogies and strategies for gifted and slow learner

150

2020-21

29/05/2021

1

Virtual conclave on health

Health in covid times

275

2020-21

1

0

05/06/2020

1

World environment day

Importance of environment

85

2020-21

1

0

22/06/2020

1

Virtual conclave on health

Health in covid times

300

View File

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The core values of NAAC reflected in the various functions of the institutions are as:

1. **Contribution to National Development:** All general papers give awareness of the Philosophy & Sociology of the country which instill in the students feeling of belongingness and desire to contribute towards National building in whatever possible way they can. In the training programmes emphasis is given on different areas by forming different clubs and committees viz.ELC, Science club, social science club, legal cell. Adequate number of programmes were organized in college on various issues like Right to vote, Right to clean environment, Traffic safety rules, Road safety etc.

2. **Fostering Global Competency Among Students:** When foreign delegates visit our college or state, an effort is made to collaborate with them to understand the strategies used by them in their countries.

3. **Inculcating a value system among students:** Looking at the global expansion in the field of teacher education, the College has introduced value based courses to enhance the potentialities of students.

4. **Promoting the use of Technology:** The College has introduced a compulsory component of Educational Technology for all the classes to promote the use of ICT.

5. **Quest for Excellence:** Our institution is committed not just to quality but total quality with excellence. Using SWOT analysis we pursue the goal towards excellence in whatever we undertake by overcoming inertia.

Activity

Duration From

Duration To

Number of participants

Webinar on legal services

15/07/2020

15/07/2020

300

Celebration of birth 400 annivertsary of guru teg bahadur ji

27/07/2020

27/07/2021

275

Ardas Divas

11/09/2020

11/09/2020

250

Teachers Day

05/09/2020

05/09/2020

115

Gandhi jyanti

02/10/2020

02/10/2020

45

Painting competition

29/10/2020

29/10/2020

45

Celebration of guru Nanak dev ji birthday

04/11/2020

04/11/2020

85

National integration week

23/11/2020

29/11/2020

250

Human rights day

10/12/2020

10/12/2020

35

Indian Constitution Day

26/11/2018

26/11/2018

210

Observance of AIDs Day

01/12/2018

01/12/2018

80

National Values Republic Day

26/01/2019

26/01/2019

350

Lohri celebration 12/01/2021

National level workshop on business plans 07/01/2021

Voter awareness day 25/01/2021

Extension lecture on road safety rules 15/02/2021

Celebration of basant panchami 19\02\2021

International women day 08/03/2021

World environment day 05/06/2021

Title

Date of publication

Follow up(max 100 words)

BOOK ON ---

Coronavirus and Education ; oppurtunities and challanges

OCT 2021

1. Role of digital education during and after COVID 19
2. COVID19 :an opportunity to introspect
3. moral responsibilities of teachers during pendemic
4. social distancing vs wellness and mental health of youth
5. future of education after lockdown
6. coronavirus and ecological learning
7. Impact of lockdown on creativity and reading habits
8. COVID19 and its future repercussions
9. other related issues

Activity

Duration From

Duration To

Number of participants

Webinar on legal services

15/07/2020

15/07/2020

300

Celebration of birth 400 annivertsary of guru teg bahadur ji

27/07/2020

27/07/2021

275

Ardas Divas

11/09/2020

11/09/2020

250

Teachers Day

05/09/2020

05/09/2020

115

Youth festival

25/10/2020

26/11/2020

Painting competition

29/10/2020

29/10/2020

45

Youth festival khalsa

12/11/2020

13/11/2020

85

National integration week

23/11/2020

29/11/2020

250

Human rights day

10/12/2020

10/12/2020

35

Indian Constitution Day

26/11/2018

26/11/2018

210

Observance of AIDs Day

01/12/2018

01/12/2018

80

National Values Republic Day

26/01/2019

26/01/2019

350

View File

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Lohri celebration 12/01/2021

National level workshop on business plans 07/01/2021

Voter awareness day 25/01/2021

Extension lecture on road safety rules 15/02/2021

Celebration of basant panchami 19\02\2021

International women day 08/03/2021

World environment day 05/06/2021

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	celebration of teej festival, basant panchami,celebration of women's day, celebration of birthday of gandhi ji and celebration of birtyhday of different gurus inculcate moral values cultural values, religious values in students.
Any other relevant information	National and International days celebrated for development of values

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,

B. Any 3 of the above

teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Activity

Duration From

Duration To

Number of participants

Celebration of birth 400 annivertsary of guru teg bahadur ji

27/07/2020

27/07/2021

75

Ardas Divas

11/09/2020

11/09/2020

55

Teachers Day

05/09/2020

05/09/2020

115

National integration week

23/11/2020

29/11/2020

250

Human rights day

10/12/2020

10/12/2020

35

Lohri celebration

13/01/2021

13/01/2021

75

Voter awareness day

25/01/2021

25/01/2021

35

Extension lecture on road safety rules

15/02/2021

15/02/2021

50

Celebration of basant panchami

19\02\2021

19\02\2021

75

International women day

08/03/2021

08/03/2021

65

World environment day

05/06/2021

05/06/2021

70

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Launching of MOOC

2. MOU with international and National agencies

3. Punjab Teacher's Award

File Description	Documents
Best practices in the Institutional website	http://www.kceasr.org/awards.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College has provided tremendous thrust as per sustainable development goals and priority to its Program of Diversity Inclusion and Integration - an area distinctive to the Vision of the College. For this purpose, the College launched 4 weeks MOOC on Innovative pedagogical strategies for gifted and slow learners. The College is 100% barrier free and has 'Under One Roof' Enabling Unit and Equal Opportunity Cell. The College during the pandemic in 2020, provided a vital support structure to conduct Online Teaching-Learning for PwD students. The College Administration took a special initiative to deposit scholarship cheques in student bank accounts for students with visual disabilities to facilitate them to have access to financial resources during lockdown due to Covid-19.

Another distinctive role is the Launching of the Punjab Best teacher award and free coaching classes for competitive examinations.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The innovation work of the college building would be carried out and keeping in mind growing strength of the college, new college building would be constructed with spacious classrooms.

- Up gradation of the laboratories to promote research activities of the students and the faculties.
- Office Automation to ensure an updated data management system in the college to include an online archiving of student, faculty and staff database.
- Information related to scholarships is planned for digital archiving.
- Online activities and classes is planned to be introduced from the academic session 2020-2021 due to COVID.
- Organization of workshop and seminars.
- Organization of campus interview through the Career Counseling and Placement Unit.
- Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects
- Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives.
- Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies.
- Promoting activities such as Yoga, physical exercise