Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**KHALSA COLLEGE OF EDUCATION, G.T.ROAD**
Name of the head of the Institution	**Dr.Jaswinder Singh Dhillon**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01835015600**
Mobile no.	**9815150030**
Registered Email	**jsdhillon@rediffmail.com**
Alternate Email	**kcegtroad@gmail.com**
Address	**Khalsa College of Education GT Road Gate NO.2**
City/Town	**Amritsar**
State/UT	**Punjab**
Pincode	**143001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr.Harpreet Kaur**
Phone no/Alternate Phone no.	**01835015600**
Mobile no.	**9855002425**
Registered Email	**jsdhillon@rediffmail.com**
Alternate Email	**deepikakce82@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://kceasr.org/naac-aqar.php

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://kceasr.org

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**A**	**3.45**	**2011**	**15-Sep-2011**	**15-Sep-2016**
3	**A**	**3.28**	**2016**	**15-Sep-2016**	**01-Dec-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**15-Jan-2001**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
. Identification of best	**25-Oct-2016**	**250**

resource persons for demonstrations	3	
. Creating Awareness against sexual harassments and for human rights	23-Sep-2016 1	250

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of higher education	Grant in Aid	Punjab Governement	2016 365	6299705

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Introduction of new courses in Faculty of education

Creating awareness against sexual harassment and for human rights

Identification of best resource persons' for demonstrations lessons

Strengthening of association with social welfare societies

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Extension lecture was organized by legal aid clinic of the college in collaboration with district legal services authority Amritsar on Oct. 22,2016	Awareness among students and teachers
Construction of new block Appointment of new teaching staff member	Introduction of new integrated courses: BA.B.Ed, B.Sc. B.Ed, B.Ed M.Ed.
Skill in teaching competition was held in the college on Oct. 25-27,2016	Identification of best resource persons for demonstration lessons
Extension lecture on Sexual harassment was conductedppt presentation was displayed regarding the legislation for harassment on Sept. 23,2016	Sensitization and awareness among students and teachers
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
NAAC	**18-Nov-2016**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**18-Nov-2016**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2017**
Date of Submission	**03-May-2017**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Khalsa College of Education GT Road Amritsar efficiently utilizes the egovernance software managed by Khalsa College Charitable Society Amritsar. Separate Modules are provided for managing student information, teaching and nonteaching staff information as well as e lectures are uploaded on e**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Since our institution is affiliated to Guru Nanak Dev University, Amritsar, it is mandatory for us to follow curriculum developed and prescribed by the said University. For the development and revision of the curriculum, the teachers teaching in Colleges of Education affiliated to GNDU, Amritsar are involved. Meetings for curriculum design are held at regular intervals for the upgradation of curriculum. Processing of curriculum development comprises of three steps: • The first step is based on the feedback given by the students and society and also with consultation with experts. Keeping in mind the feedback, the teaching faculty then, proposes the curriculum. • At the second stage, it is placed before Board of Studies for approval. • At the final step, it is placed before Faculty of Education and then, before the Academic Council for approval. Two members of the College are also members of Board of Studies of Guru Nanak Dev University, Amritsar. They participate in all the meetings held for curriculum revision. Apart from this, the periodic alumni meetings, the feedback from the students and teachers regarding the course curriculum help in the assessment of needs, which provides an impetus to modify certain methods and practices in teaching. Criteria based feedback proforma are prepared which are then filled in by the students. From the feedback so obtained, necessary action is taken. Feedback is also collected from the practicing schools on a proforma devised by the teachers of the institution to make suitable modifications in the curriculum. The feedback from the Heads and the senior teachers are also taken into consideration for revision and updation of the curriculum. • The Annual Academic Calendar is prepared according to the University Calendar before the commencement of session, specifying available dates for significant activities and it is displayed on the students' notice board and the staff room. • Meeting is held in each department to discuss about the course distribution and time table for the academic session. • Syllabus and time table is provided to the students. Faculty is advised to maintain a personal diary for effective academic planning, implementation and review of the curriculum. • Conventional classroom teaching is blended with reasonable use of ICT to make the teaching-learning process more learner-centric. • Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, tutorials, poster presentation by the students, projects, educational tours, field trips and industrial visits for effective delivery of curriculum, which are done in a planned manner. For the convenience of the students, the lessons are regularly uploaded by the teachers on e-governance. The record of each and every activity is maintained by the teachers. • The College Library provides teachers and students with necessary learning resources for effective delivery of curriculum. College library has subscription of research journals for post graduate students. E-books are also available in the library and user name and passwords are provided to teachers and students. • All Internal Examinations like class tests,unit tests and house tests are conducted. All examinations are conducted according to the Academic Calendar. Tutorials are held regularly to monitor the progress of the students. Remedial/Special classes are conducted for weak students. Special efforts are made by the teachers to improve the performance of the toppers of the college as they are made to solve University Question Papers of the last 10 years. Record of the regular attendance, mark lists and progress of the students are

maintained and preserved by the respective teachers on their diaries. • The college encourages faculty members to attend Orientation/Refresher courses, webinars, Faculty Development Programmes, workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	01/07/2016	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	0	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	0	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
B.Ed: School Internship Field Engagement with Community Peace and Value Education Health and Physical Education Vocational and Work Education Understanding the Self	15/08/2016	200
Academic Writing	15/08/2016	28
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship	200
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
2The Institute has well planned mechanism to seek informal feedback from the Students, Alumni, Employers, Community, Academic peers and other stakeholders with reference to the curriculum. From the Students A feedback proforma is given to the students after the completion of the course and they are asked to comment on the curricular aspects of the course. The old students are free to discuss about these changes with the Principal and teachers of the college or mail their suggestions. From the Alumni An alumni association of the college has been formed and meetings are organized from time to time to get feedback from old students regarding the curriculum and the changes need to be brought about in the curriculum. From the School Heads and Teachers The heads and teachers of the practicing schools who supervise the student-teachers of the college during their stay in the school also give the feedback about the performance of the student-teachers and about the needed changes that should be brought about in the training of the teachers and curriculum. From Teacher Educators In addition to this, the faculty members of other colleges who are appointed as external examiners for the practical exams are also encouraged to give feedback regarding the course content and training. After getting the feedback from various sources, suitable action is taken to bring possible changes in the curriculum and its transaction. The College has constituted a committee comprising of senior faculty members of different subjects. The feedback obtained from different sources is properly documented and analyzed by the committee. The strengths and the weaknesses are properly recorded and on the basis of analysis, various changes were brought about in the curriculum during the last 5 years.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	EDUCATION	50	9	9
BEd	Education	200	300	200
PGDCA	Education	50	19	19
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	200	28	25	25	25

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
32	32	178	5	2	178

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Mentoring System was introduced to monitor student progression both in academics and help students deal with issues related to life on campus and also give guidance related to their personal issues. The institutoion tries to adopt every best policy to entertain the hopes and aspirations of all the students irrespective of caste,sex,religion and financial background. many of our students are from rural areas and they lack proper academic background and finnacial backup.Mentoring of students thus, is an essential feature to render equitable service to all our students having varied background. The main objective of the mentoring system is to provide a better understanding of the individual students and bring out their highest potential. For mentoring the students, our institution conducts tutorial classes for solving the educational problems as well as for identifying the special needs and talents of the students. The maximum ration of tutor and students during the tutorial calsses is 1:25.During teachiung prcatice, the subject teachers of the practicimng schools also act as members for the teacher trainees. Even, the students with good teaching skills also act as mentors. the advanced learners are also encouraged to act as members for academically weak students. the mentor mentee ration during teaching practice is 1:14.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
456	32	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	25	Nill	Nill	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr.Indu sudhir	Assistant Professor	Member of editorial board in Apex research journal ISSN: 2319-1430

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of

			semester-end/ year-end examination	results of semester-end/ year- end examination
MEd	M.Ed.	Sem.IV 2017	18/05/2017	07/09/2017
BEd	B.Ed	Sem.IV	13/05/2017	02/07/2017
PGDCA	PGDCA	II/2017	01/05/2017	21/07/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For the continuous internal evaluation of the students: topicwise questions banks are prepared and used by the teachers, Class tests are conducted to identify the weaknesses of the students and feedback is provided accordingly. After the completion of the unit, unit tests are conducted to know the understanding/achievement level of the students, Two house tests are conducted per semester to evaluate the achievemnet level/progress of the students.,Skillin teaching competitions (inter-house) are conducted to assess the teachiung competencies and personality traits of the teacher trainess.Students grievances regarding their evaluation are duly addressed from time to time, Flexible evaluation techniques are adopted keeping in mind the inclusive setup.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In every academic tear, GNDU prepared and circulator the academic calender to all the affiliated colleges. In that light, our institute prepares own academic calendar which includes all curricular and co-curricular aspects. As per academic calendar in every semester two mid terms exams are schedules. Exams are mostly conducted on the schedule dates unless and until any kind of unavoidable situation arises. Schedules of two rounds of micro skills in teaching (practice and evaluation) are also mentioned in the calendar. Before going to the schools for actual teaching practice, 15 days workshop is being conducted in which students are trained for different teaching skills(micro and macro lesson plans).Along with examinations, different national and international days celebrations, activities of different clubs and committees also mentioned in the calendar for the smooth functioning of the whole session activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://kceasr.org/index.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
M.Ed	MEd	Education	20	20	100
B.Ed	BEdSplEd	Education	186	186	100
PGDCA	PGDCA	Education	13	13	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<div align="center">http://kceasr.org/index.php</div>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Extension Lecture on Human Rights organized by Legal Aid Clinic of KCE in collaboration with District Legal Service Authority	Legal Aid Clinic of Khalsa College of Education, G.T. Road, Amritsar in collaboration with District Legal Service Authority	22/10/2016
Extension lecture cum interactive session on Global Trends in higher education by Dr. R.S. Bawa V.C., Chandigarh University, Chandigarh	Khalsa College of Education, G.T. Road, Amritsar	29/10/2016
Extension Lecture on How Nature has Inspired technological innovations and what makes successful students and a peep int global climate change by Dr. Ravi Prakash, Genetics Department, M.D. university, Rohtak	Khalsa College of Education, G.T. Road, Amritsar	03/11/2016
Seminar on Legal Awareness by Punjab State Commission for women by Dr. SArabjit Singh Chahal, VC, KC, S. Gurbir Singh, District and sessin judge cum chairperson, District Legal services Authority	Legal Aid Clinic of Khalsa College of Education, G.T. Road, Amritsar in collaboration with District Legal Service Authority	19/12/2016
Workshop on Yogic Practices	Khalsa College of Education, G.T. Road, Amritsar	21/12/2016
One day awareness	NSS department from	10/01/2017

campaign on digital payment to promote cashless payments to boost Indian Economy	Khalsa College of Education, G.T. Road, Amritsar	
Workshop on 'Understanding the Self'	Khalsa College of Education, G.T. Road, Amritsar	27/02/2017
Seminar on ' Became an Entrepreneur"	Khalsa College of Education, G.T. Road, Amritsar	09/03/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Academic Excellence to Dr. Indu sudhir	Kala shree award	K.T. Kala, Amritsar	01/03/2017	LOCAL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	16	4.11
International	Education	7	3.66
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	26
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations

				mentioned in the publication	excluding self citation

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	53	5	Nill
Presented papers	4	50	5	Nill
Resource persons	Nill	Nill	2	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Camp on 'Sexual Harrassment' by NSS department	NSS Department from Khalsa College of Education, G.T. Road, Amritsar	6	225
Extension Lecture on Human Rights organized by Legal Aid Clinic of KCE in collaboration with District Legal Service Authority	Legal Aid Clinic of Khalsa College of Education, G.T. Road, Amritsar in collaboration with District Legal Service Authority	8	450
Extension lecture cum interactive session on Global Trends in higher education by Dr. R.S. Bawa V.C., Chandigarh University, Chandigarh	Khalsa College of Education, G.T. Road, Amritsar	4	450
Extension Lecture on How Nature has Inspired	Khalsa College of Education, G.T. Road, Amritsar	6	452

technological innovations and what makes successful students and a peep int global climate change by Dr. Ravi Prakash, Genetics Department, M.D. university, Rohtak			
Seminar on Legal Awareness by Punjab State Commission for women by Dr. SArabjit Singh Chahal, VC, KC, S. Gurbir Singh, District and sessin judge cum chairperson, District Legal services Authority	Legal Aid Clinic of Khalsa College of Education, G.T. Road, Amritsar in collaboration with District Legal Service Authority	8	450
First Aid Training camp by Anukiran Kaur (Clinical instructor) and Preeti Bala	NSS Department from Khalsa College of Education, G.T. Road, Amritsar	6	450
Seminar on Demonetization by Dr. Sucha Singh Gill, Former Director General, CRRID, Chandigarh and Dr. Satish Verma, RBI Chairperson CRRID	Khalsa College of Education, G.T. Road, Amritsar	6	450
Awareness campaign on digital payment to promote cashless payment to boost Indian Economy	NSS Department from Khalsa College of Education, G.T. Road, Amritsar	5	450
Seminar on API scores at Khalsa University, Asr	Khalsa College of Education, G.T. Road, Amritsar	6	50
Celebration of International Women's Day chief guest- Dr. Pushpinder Walia, Principal, BBK DAV College, Amritsar	Khalsa College of Education, G.T. Road, Amritsar Khalsa College of Education, G.T. Road, Amritsar	4	450
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Natik Sikheya Exam	Scholarship ,Certificates and Trophies	Guru Gobind Singh study Circles	400
Dharmic Sikheya Exam	Scholarship, Certificates and Trophies	Khalsa college Charitable Society	400
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	NSS department	One day awareness campaign on digital payment to promote cashless payments to boost Indian Economy	1	500
Swachh Bharat	NSS	Seminar on 'plastic pollution	2	600
NSS	NSS	Seminar on Vocational Skills	2	600
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
5th Khalsa college International Folk Festival	Folk Artists from France folk artists from Punjab	Punjab cultural Promotion Council (PCPC)	2
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

The Tribune Debate	The Tribune Debate – Life and the times of social media	The Tribune Group of News Papers	22/03/2017	22/03/2017	30

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
DLSA	26/10/2016	ADOPTION OF CENTRAL JAIL, AMRITSAR FOR INCULCATING MORAL VALUES AND CHARITY	2

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
700000	6252421

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-governance and Orbit	Partially	new	2015

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	18300	Nill	1061	Nill	19361	Nill
Reference Books	1013	Nill	13	Nill	1026	Nill
e-Books	50	Nill	28	Nill	78	Nill
e-Journals	8	Nill	7	Nill	15	Nill
Journals	36	Nill	Nill	Nill	36	Nill
CD & Video	155	Nill	55	Nill	210	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	25	1	2	6	1	3	2	1	1
Added	5	0	0	0	0	0	0	0	0
Total	30	1	2	6	1	3	2	1	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video recorder and technology lab	http://kceasr.org/lab-teaching.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The infrastructure of institute is very well planned and organized . It has adequate number of well equipped classrooms for U.G(B.Sc. B.Ed/ B.A B.Ed/B.Ed), P.G. (B.Ed M.Ed integrated/M.Ed) and P.G.D.C.A classrooms, science laboratories, computer centre, Auditorium, hostels, Canteen, Art and Craft Rooms, Assembly Hall and Multipurpose hall and other capacity building infrastructure and two generators for uninterrupted power supply. College has rich library with capacity of 2484 books, 18300 textbooks, 1013 reference books, more than 4000 journals, magazines which include Indian and foreign journals and nearly 200 e- information resources.(D.V.Ds, C.D s, e-journals, ebooks etc). The Library resources are fully digitized for effective and ecofriendly operations, cataloging, open book self systems and moreover qualified librarian and assistant librarian are there to assist students. Library has an advisory committee comprised of principal four teachers and four student members. Meetings are held for improving functioning of library from time to time. The College has N.S.S. room, Sports room, curriculum lab, staffroom, Yoga and meditation room, teaching learning resource centre and separate parking area, drinking water facility, cafeteria, Language Lab, administrative block, Faculty rooms , exami9nation centre and collaborative Learning Room. Budgetary allocations are used for maintaining and utilizing physical academic and support facilities, There are sufficient funds, invested to meet the expense and augmented the infrastructure. Being recognized by U.G.C. under section 2f and 12b, the institution made the expenses for maintaining and augmenting the infrastructure on the developmental grants received from U.G.C. and the funds received from the management. Besides this, the income generated from guest house/hostel , renting college building for conducting examination and allotting as a study centre for Jamia Milia Islamia and IGNOU correspondence courses contribute a lot to meet the expenses of maintenance of infrastructure. There is seprate works department for creating new infrastructure and for maintenance of the campus which looks after the construction work of khalsa institutes. This department is comprised of five members i.e. project officers, S.D.O. overseer, draftsman and store Keeper. For maintaining and utilizing Library and information facilities, there is a library Committee comprised of Librarian, assistant Librarian, Technical assistant, four teacher members and four student members. Computer and othetr equipments are maintained by the technical staff namely S. Sarabjit Singh and S. Sardool Singh.

http://kceasr.org/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Scholarship for schedule cast and minorities	29	634459
b)International	Scholarship for meritorious students	2	90000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial teaching	22/04/2017	37	Khalsa College of Education
Remedial teaching	23/11/2016	42	Khalsa College of Education
Bridge Course	05/09/2016	8	Khalsa College of Education
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Career guidance	50	200	20	110
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
SSSS	28	3	Nill	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	105	B.Ed	Education	DAV college, amritsar Khalsa college LPU university Guru Nanak Dev	M.Ed Ph.D

				University Punjab University	

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	22

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
University Youth Festival of colleges of education	University	65
Internal Folk Festival	Institutional	35
Celebration of Basant Panchami	Institutional	40
International Folk dance music festival	Institutional	30
Sport meet	Institutional	35

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	1st	National	Nill	2	Nill	debate
2017	2nd	National	Nill	1	Nill	dance
2017	1st	National	Nill	1	Nill	poem

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council was constituted at the college level . The Class representative of the different classes B.ED (2 YEARS, M.ED (2 YEARS), B.A./B.SC B.ED(4 YEARS) AND NSS cadets were slected as members of student council. A special represntation was given to the students of various cultural, and sports actiivities. There was a general secretary, and a treasurer of the student council.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

540	

5.4.3 – Alumni contribution during the year (in Rupees) :

0	

5.4.4 – Meetings/activities organized by Alumni Association :

National workshop on paradigm shift in Teaching

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision and mission of the college are well-defined. And are in consonance with the objectives of higher education. The college functions through its general council and excellent committee which is constituted as per the statutes of the affiliating university i.i. Guru Nanak Dev university. Effective leadership is practiced through hierarchical decentralization. Management monitors the facts and information effectively through E-governance. Reforms in Education (Structure and resources) are incorporated regularly. The administration of the institution is decentralized. All administrative decisions are undertaken in consultation with the members of the various committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	As per norms of GNDU/PB. Govt./DPI
Industry Interaction / Collaboration	Collaborations with industries/social institution
Human Resource Management	Mechanism to seek information and make complaints are in place. Professional development of the faculty is insured.
Library, ICT and Physical Infrastructure / Instrumentation	Various online journals are subscribed like SRJIS etc. A separate resource room has also been established.
Research and Development	The institution has research committee/cell as well as IQAC cell to monitor various activities related to research and development.
Examination and Evaluation	Periodic formative and summative evaluation is being done as per the guidelines of the university. Remedial classes, student counselling and internal tests are being conducted on a rotation basis.
Teaching and Learning	The college has installed smart board for effective teaching and learning

	activities. Establishment of course plan for every subject well before the commencement of each semester along with course handouts which are made available to all students on the start of the academic year. Teachers study material are shared with students. Various seminars, workshops, conferences and guest lectures are organized from time to time for quality improvement of teaching learning.
Curriculum Development	College plans to start integrated B.A. B.Ed/B.Sc.B.Ed, 3 Years B.Ed M.Ed Integrated and full time Ph.D programmes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	In order to have effective management and monitoring of various operations like planning and development, administration, finance and accounts, student admission, support and examination, MIS etc. every detail related to these operations is being uploaded on the e-governance.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Extension lecture abd workshop on collabo rative leraning and intera	Nil	09/06/2016	10/06/2016	35	2

| 2017 | Global trends in Education | Nil | 29/10/2016 | 29/11/2016 | 35 | 2 |
| 2017 | Development of communication skills and personality development | Nil | 23/12/2016 | 23/12/2016 | 35 | 2 |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nill	Nill	Nill	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	4	Nill	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff quarters, Bonus and insurance	Staff quarter, Insurance, Bonus	Fee concessions

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Institution conducts internal and external financial audit regularly by chartered accountant for every financial year

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
S.Bhupinder Singh Hooland	90000	for poor and needy students

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6.4.3 – Total corpus fund generated

100000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**Yes**	**DPI, GNDU**	**Yes**	**Management**
Administrative	**Yes**	**Auditor General, Punjab**	**Yes**	**Management**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTM conducted every year Parent teacher association feedback is taken on all aspects

6.5.3 – Development programmes for support staff (at least three)

Free uniforms, communication classes, health checkups

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Commencement of new courses,Integrated 4 years and 3 years

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	**NCTE inspection for new courses**	**11/10/2017**	**16/10/2016**	**17/10/2017**	**35**

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Teej Festival	**04/09/2016**	**04/09/2016**	**94**	**5**
Awareness camp on sexual harrasement	**Nill**	**23/09/2016**	**95**	**20**
Extension lecture on human rights	**22/10/2016**	**22/10/2016**	**115**	**15**
Seminar on legel awareness by Punjab state women commision	**19/12/2016**	**19/12/2016**	**145**	**20**

| Women'S Day celebration | 08/03/2017 | 08/03/2017 | 65 | 40 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

. our college campus is completely environment friendly. 2. our college campus is polythene free. 3.we have serene green campus. 4. we have organized campaigns to conserve environment as • Water conservation campaigne 5. we have organize seminar on environmental consciousness, plastic pollution, how to make Amritsar a beautiful and clean city. 6. we have organized extension lectures on global climate change. 7. science day celebration. 8. Flower show and plant show 9. street play related to environment conservation 10.College office is partially paperless. 11.Different varieties of plants are planted on the college campus. 12.E-waste management is done using rewritable CDs, parts of computer are used for the practical purpose by the students of computer science. 13. Many students use bicycles. 14. environment day celebrated by planting different types of plants. . our college campus is completely environment friendly. 2. our college campus is polythene free. 3.we have serene green campus. 4. we have organized campaigns to conserve environment as, Water conservation campaign 5. we have organize seminar on environmental consciousness, plastic pollution, how to make Amritsar a beautiful and clean city. 6. we have organized extension lectures on global climate change. 7. science day celebration. 8. Flower show and plant show 9. street play related to environment conservation 10.College office is partially paperless. 11.Different varieties of plants are planted on the college campus. 12.E-waste management is done using rewritable CDs, parts of computer are used for the practical purpose by the students of computer science. 13. Many students use bicycles. 14. environment day celebrated by planting different types of plants. our college campus is completely environment friendly. 2. our college campus is polythene free. 3.we have serene green campus. 4. we have organized campaigns to conserve environment as • Water conservation campaigne 5. we have organize seminar on environmental consciousness, plastic pollution, how to make Amritsar a beautiful and clean city. 6. we have organized extension lectures on global climate change. 7. science day celebration. 8. Flower show and plant show 9. street play related to environment conservation 10.College office is partially paperless. 11.Different varieties of plants are planted on the college campus. 12.E-waste management is done using rewritable CDs, parts of computer are used for the practical purpose by the students of computer science. 13. Many students use bicycles. 14. environment day celebrated by planting different types of plants. . our college campus is completely environment friendly. 2. our college campus is polythene free. 3.we have serene green campus. 4. we have organized campaigns to conserve environment as • Water conservation campaigne 5. we have organize seminar on environmental consciousness, plastic pollu

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

No Data Entered/Not Applicable !!!
[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Ardas Diwas	15/07/2017	15/07/2017	250
Independence day	15/08/2017	15/08/2017	250
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Energy efficient lighting – LED lights and energy efficient PL lamps which consume less power are used in the College. • A grant of Rupees 12 Lacs has been given by the Govt. of India for the installation of 5 KW Hybrid Solar Wind Energy System. The college has availed the subsidies from 33 to 75 for the installation of Solar Water Heating Systems and LED Dusk- to-Dawn lighting system. • The college has updated the college canteen with modern facilities. • The College, on a regular basis, makes a thorough environmental assessment of the campus and implements healthy ecological practices in water and energy conservation. • Some of the other eco initiatives are Segregation of waste, disposal, Solar powered lights, Safe disposal of laboratory wastes etc. • Non smoking and proper recycling of sewage water. • 'No HORN' zone and Eco friendly green campus • Minimise use of paper is encouraged • Maintenance of garden, flower pots, Interlocks and neat walk pathway is maintained. • The process of green audit will be started shortly Frequently cleanliness programme Plastic carry bags free campus. Plantation on the college campus. Programme on water conservation. Street play on environment preservation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-1: Women Empowerment through Sports, Cultural and Academic Activities 2. Our own Journal publication researchers tandem

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://kceasr.org/naac-agar.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The ICT facilities are available in the institution for academic and administrative purposes. Our priority is to promote the scientific temper. The institution has mechanism for academic and administrative auditing.

Provide the weblink of the institution
http://kceasr.org

8.Future Plans of Actions for Next Academic Year

Office Automation to ensure an updated data management system in the college to include an online archiving of student, faculty and staff database. Information

related to scholarships is planned for digital archiving. Online feedback system is planned to be introduced from the academic session 2019-2020. Organization of workshop and seminars. Organization of campus interview through the Career Counseling and Placement Unit