

The Annual Quality Assurance Report (AQAR) of the IQAC July 01, 2010 to June 30, 2011



Historic College Building Est. – 1892

**Submitted By:
Khalsa College of Education, G.T. Road,
Amritsar – 143 002**

***RE-ACCREDITED 'A' GRADE AT 3.45 CGPA BY NAAC * RECOGNIZED BY NCTE
FOR B.Ed. & M.Ed. PROGRAMMES & UGC UNDER SECTION 2(F) & 12(B)
* COVERED UNDER 95% DEFICIT GRANT-IN-AID BY GOVT. OF PUNJAB
* AFFILIATED TO G.N.D.U. AMRITSAR**

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YEAR OF REPORT: JULY 01, 2010 TO JUNE 30, 2011

Part A: The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Ans: Plan of action:

1. Launching of new self financed certificate courses
2. To complete successfully reaccreditation process
3. Sending proposals for financial assistance to different funding agencies
4. Setting up of UGC Network Resource Centre
5. Setting up of well equipped computerized language laboratory
6. Constitution of different committees for smooth conduct of the activities
7. Introducing Biometric attendance system for teaching and non teaching staff
8. Planning for giving additional library facilities like Digital Library in its new location
9. More time to students for Self-study
10. Organization of Computer literacy programmes for teacher educators
11. Conducting unit tests at the end of each unit in the foundation courses and the methodology courses
12. Qualitative improvement in each and every aspect of teacher training programme
13. Conducting remedial & diagnostic teaching for low achievers in different subjects
14. Provide hostel accommodation to all the needy students
15. Emphasis on qualitative research
16. Enhancement of placement cell activities
17. Incremental academic growth of the students
18. Infrastructural development

Outcomes:

1. Implementation of Biometric attendance machine system
1. High achievements in various competitions by college students
2. College got Championship trophy in youth festival
3. Heart thrilling performances by International guests from Pakistan
4. Various seminars, extension lectures, workshops were conducted for professional development of the teachers
5. Regular tests were conducted including three house tests
6. Human rights day was celebrated
7. Construction of Jind hostel for boys

8. Pots & plants were purchased for beautification of campus
9. Sensitization to the students about the dual teacher training programme by Newzealand Tertiary College

Part B:

1. Activities reflecting the goals and objectives of the institution:

- Regular Tutorial meetings & staff meetings for improvement of organization
- Ensuring the adequacy, maintenance and functioning of support structure and services
- Ensure Ensuring timely and efficient accomplishment of academic, administrative and financial task
- Integration of modern method in teaching learning process
- Conducting distance education programmes for in-service teachers training
- To conduct educational, vocational guidance & extension activities
- Networking with other institutions in India and abroad for the assessment of quality of research
- Skill –in-teaching competitions
- To gauge the efficacy and quality of our training process
- Regular feedback from school and community representative from time to time.
- Monitoring of the relevance and quality of academic and research programmes
- IQAC review committee meetings to discuss the improvement of quality and progress of the college in different spheres
- Regular subject wise Quiz competitions
- Framing academic calendar for continuous function
- Regular visits by all language students at Bhai Veer Singh Bhawan
- Seminar on Careers in Media and entertainment by Balaji Telefilms on Feb. 8, 2011

2. New academic programmes initiated (UG and PG):

- M.ED(Distance Education)

3. Innovations in curricular design and transaction:

Processing of curriculum development comprises of three steps:

- The first step is based on the feedback from the students and society and consultation with experts, the teaching faculty proposes a curriculum.
- At the second stage, it is placed before Board of Studies for approval.

- At the final step it is placed before faculty of education and then for the Academic Council approval.
- Our staff members took active participation in syllabus revision process. Some of the staff members participated in syllabus revision workshops. Principal & 04 of the teachers are the members of Board of Studies.
- Research is being undertaken by M.Ed. students in various issues.
- Use & application of ICT, use of AV aid, transparencies , CD ROMs , models, charts in curriculum design, planning & execution.
- Various types of projects & surveys i.e. social surveys, art & craft, computer projects are carried out by the students.

4. Inter-disciplinary programmes started:

- Students select two methodologies which are inter-disciplinary for e.g. Maths and Economics, Maths & Phy. Sci., Commerce & Eco. , Language & S.St. etc.
- Other subject which are multi-disciplinary i.e. philosophy, sociology, psychology, technology, distance education etc.
- Spoken English Course
- Office Automation Course is made available to all.

5. Examination reforms implemented:

- Three house tests are conducted. Answer-sheets are thoroughly evaluated & remarks for each question is recorded on the answer-sheets
- In order to conduct examinations smoothly, internal squad is appointed. They help in controlling malpractices, if any at the examination hall.
- CCE is used for evaluation of students
- Regular unit tests are conducted
- Regular Quiz Competitions on compulsory papers are conducted
- In order to maintain transparency, answer papers of internal examinations duly assessed are shown to students and their signatures are obtained on the answer sheets as well as internal mark sheets.
- Open book system is introduced in divinity Exam.

6. Candidates qualified: NET/SLET/GATE etc.

- 08 students cleared U.G.C./NET
- Merit certificates by SGPC Religious exams to our college students

7. Initiative towards faculty development programme:

- Extension lecture by Prof. Moraddhwaj Verma, Department of Education, University of Lucknow on the topic 'Writing a research proposal' on August 18, 2010.
- Extension lecture by Mr. Shashi Kumar, Ex-HOD, Health care department on August 21, 2010.
- Two days national workshop on curriculum formulation for B.Ed and M.Ed 2010 on August 30-31, 2010.
- Two days Second National Workshop on curriculum framework for B.Ed and M.Ed on September 16-17, 2010.
- Seminar cum training camp of UNESCO Clubs in the College on Sept. 18-20, 2010.
- Two days national orientation programme for Teacher educators (NCFTE-2009) on Sept. 30-31, 2010
- Extension lecture by Dr. Seema Sharma on Dec. 4, 2010.
- International Human Rights Day was organised in the college on December 10, 2010 and lecture by Dr. Jai Narain Sharma.
- Extension lecture on communication skills by Mr. Marwaha on Dec. 13, 2010
- Intel workshop by Mrs. Sapna Bisht on Feb. 5, 2011.
- Seminar on Career in Media and Entertainment on Feb. 8, 2016
- Visits by teachers & students at Botanical Garden , GNDU, Amritsar
- College teachers enrolled in Ph.D programme
- UGC Sponsored National Seminar on 'Education for Peace' reflection and action on March 28, 2011.

8. Total number of seminars/workshops conducted:

- 07

9. Research projects newly implemented:

- Setting up of Gandhian Study Centre
- Action research projects assigned to all the faculty members
- Establishment of Aurobindo Study Centre

10. Patents generated, if any:

Quarterly Journal of Educational Research, "RESEARCHER'S TANDEM" has been registered with the Registrar of Newspapers of India, Ministry of Information and Broadcasting vide letter File No. 19/83/2009/R-I dated 30/09/2010 and Registration No. of this journal is PUNENG/2010/33828. The journal has also been registered and assigned ISSN

(International Standard Serial Number) by the Council of Scientific and Industrial Research vide Regd. No. ISSN 2230-8806 dated 19/01/2011. It is a Referred Journal.

11. New collaborative research programmes:

- All the faculty members are the lifetime members of All India Association Of Educational Research
- Principal of the college is a State President, Indian Association of Teacher Education (IATE)
- Principal of the College is the Managing Editor of the College Journal RESEARCHER'S TANDEM

12. Research grants received from various agencies:

- 7.90 Lakhs for Merger Grant from UGC
- 6.00 Lakhs for Gandhian Studies Centre
- 4211532 lakhs 95% Deficient grant from DPI

13. Details of research scholars:

- Prof. Nirmaljit Kaur, Assistant Professor
- Prof. Gurjit Kaur, Assistant Professor
- Prof. Bindu Sharma, Assistant Professor
- Prof. Indu Sudhir, Assistant Professor
- Prof. Jagnoop Kaur, Assistant Professor
- Prof. Deepika Kohli, Assistant Professor

14 Citation index of faculty members and impact factor: Participations, Publications and Presentation

Dr. (Mrs.) Harpreet Kaur, Vice Principal

1. Two days national workshop on curriculum formulation for B.Ed and M.Ed 2010 on August 30-31, 2010.
2. Two days Second National Workshop on curriculum framework for B.Ed and M.Ed on September 16-17, 2010.
3. Two days national orientation programme for Teacher educators (NCFTE-2009) on Sept. 30-31, 2010
4. Refresher course in Environmental Sciences at Academic Staff College, GNDU, Amritsar.
5. National Seminar on Education for Peace: Reflection & Action at Gandhian Studies Centre, KCE Amritsar on March 28, 2011

6. "Understanding the Learner and Learning Process" Concept of Learning Styles- Year 2011 (ISBN – 978-93-81278-23-9), pp 237-278

Dr. (Mrs.) Nirmaljit Kaur

1. Two days national workshop on curriculum formulation for B.Ed and M.Ed 2010 on August 30-31, 2010.
2. Two days Second National Workshop on curriculum framework for B.Ed and M.Ed on September 16-17, 2010.
3. Two days national orientation programme for Teacher educators (NCFTE-2009) on Sept. 30-31, 2010
4. Refresher course at Academic Staff College, GNDU, Amritsar on the theme 'Reconceptulating lesson planning'
5. National Seminar on Education for Peace: Reflection & Action at Gandhian Studies Centre, KCE Amritsar on March 28,2011

Dr. (Mrs.)Gurjit Kaur

1. Two days national workshop on curriculum formulation for B.Ed and M.Ed 2010 on August 30-31, 2010.
2. Two days Second National Workshop on curriculum framework for B.Ed and M.Ed on September 16-17, 2010.
3. Two days national orientation programme for Teacher educators (NCFTE-2009) on Sept. 30-31, 2010
4. Refresher course at Academic Staff College, GNDU, Amritsar on the theme 'Reconceptulating lesson planning'
5. National Seminar on Education for Peace: Reflection & Action at Gandhian Studies Centre, KCE Amritsar on March 28,2011

Dr. (Ms.)Bindu Sharma

1. Two days national workshop on curriculum formulation for B.Ed and M.Ed 2010 on August 30-31, 2010.
2. Two days Second National Workshop on curriculum framework for B.Ed and M.Ed on September 16-17, 2010.
3. Two days national orientation programme for Teacher educators (NCFTE-2009) on Sept. 30-31, 2010
4. Refresher course at Academic Staff College, GNDU, Amritsar on the theme 'Reconceptulating lesson planning'

5. National Seminar on Education for Peace: Reflection & Action at Gandhian Studies Centre, KCE Amritsar on March 28,2011

Mrs. Maninder Kaur

1. Two days national workshop on curriculum formulation for B.Ed and M.Ed 2010 on August 30-31, 2010.
2. Two days Second National Workshop on curriculum framework for B.Ed and M.Ed on September 16-17, 2010.
3. Two days national orientation programme for Teacher educators (NCFTE-2009) on Sept. 30-31, 2010
4. Refresher course at Academic Staff College, GNDU, Amritsar on the theme 'Reconceptualizing lesson planning'
5. National Seminar on Education for Peace: Reflection & Action at Gandhian Studies Centre, KCE Amritsar on March 28,2011
6. New Economy : What is Appropriate Education For New Work Order?(3-6) Researcher's Tandem, A Quarterly Journal Of Educational Research Vol.1,No.4,Oct-Dec 2010 ISSN 2230-8806
7. Relevance of Sri Aurobindo's Philosophy In The Present System Of Education, (47-49) Researcher's Tandem , A Quarterly Journal Of Educational Research, Vol.2, No.5, Jan-March, 2011 ISSN 2230-8806
8. Gandhian Way Of Peace (64-72) Researcher's Tandem, A Quarterly Journal Of Educational Research Vol.2, No.6, April-June, 2011 ISSN 2230-8806
9. New Economy: What is Appropriate Education for New Work Order? National Conference On Changing Management Paradigms: Ways To Manage on March 27,2010 at Swami Satyanand College on Management And Technology, Amritsar

Dr. Indu Sudhir

1. Two days national workshop on curriculum formulation for B.Ed and M.Ed 2010 on August 30-31, 2010.
2. Two days Second National Workshop on curriculum framework for B.Ed and M.Ed on September 16-17, 2010.
3. Two days national orientation programme for Teacher educators (NCFTE-2009) on Sept. 30-31, 2010

4. Two days Orientation Programme for Teacher Education on National Curriculum Framework for Teacher Education, 2009 held on Sept 30 & Oct 01, 2010 at Khalsa College of Education, Amritsar.
5. School organization & Management bearing ISBN No. 978-93-81278-15-4 Published in 2011 by Kastoori Lal & Sons, Amritsar.
6. Topic “Professional Training in Distance Education” bearing ISBN 978-93-81278-16-1 published in 2011 in the book Distance Education
7. Topic “Gandhi ji's Concept of Peace Education” published in “G Teacher Education & Creativity organized by Sai College of Education, Jadla, Nawanshahar, Feb.22,2010
8. Participated in ‘Chiterakari Virasat Mela’ organized by Virsa Vihar in 2010
9. National Seminar on Education for Peace: Reflection & Action at Gandhian Studies Centre, KCE Amritsar on March 28,2011

Mrs. Ramanpreet Kaur

1. Two days national workshop on curriculum formulation for B.Ed and M.Ed 2010 on August 30-31, 2010.
2. Two days Second National Workshop on curriculum framework for B.Ed and M.Ed on September 16-17, 2010.
3. Two days national orientation programme for Teacher educators (NCFTE-2009) on Sept. 30-31, 2010
4. National Seminar on Education for Peace: Reflection & Action at Gandhian Studies Centre, KCE Amritsar on March 28,2011
5. “Quality in Teacher Education” in Souvenir –Challenges and Integration of Teacher Education Programme in 2010

Mrs. Deepika Kohli

1. Two days national workshop on curriculum formulation for B.Ed and M.Ed 2010 on August 30-31, 2010.
2. Two days Second National Workshop on curriculum framework for B.Ed and M.Ed on September 16-17, 2010.
3. Two days national orientation programme for Teacher educators (NCFTE-2009) on Sept. 30-31, 2010
4. National Seminar on Education for Peace: Reflection & Action at Gandhian Studies Centre, KCE Amritsar on March 28,2011
5. “Understanding the Learner and Learning Process” *Concept of Learning Styles-* Year 2011 (ISBN – 978-93-81278-23-9), pp 237-278

6. Article published on Peace Education : Rediscovering the vision of Mahatma Gandhi published in Researcher's Tandem Vol. 02 No.06 April-June 2011 with ISSN 2230-8806, pp.35-38, Khalsa College of Education, Amritsar (Punjab)
7. Attended National Conference on Educational technology and its applications in Distance education and presented a paper entitled "Web based learning and distance education at ICSSR, Panjab University, Chandigarh on June 21-22, 2010.
8. Attended Two day orientation programme for Teacher Educators on "National Curriculum Framework for Teacher Education 2009, held at Khalsa College of Education, Amritsar on September 30th and October 1st, 2010.
9. Attended one day workshop on Intel @Teach elements: Project based Approaches course conducted at Khalsa College of education, Amritsar on Feb, 5, 2011.
10. Attended a National Seminar, UGC sponsored on Education for Peace: Reflection and Action and Presented a paper entitled "Gandhiji's Experiments in Education" held at Khalsa College of Education, Amritsar on March 28, 2011.
11. at Sri Guru Harkrishan Sr. Sec. Public School.
12. Rendered help for the cause of promotion of education in rural areas through The Punjab Rural education promotion (PREP) Council, Ludhiana on March 13, 2011.
13. Performed judge duty for the competition Salad Dressing Competition on May 21, 2011

15. Honors/Awards to the faculty:

It is a matter of honour for the college that the following teachers have been appointed as principals in colleges of Education..

1. Dr.B.M. Sharma joined Sri Guru Teg Bahadur College of Education, Khankot as a Pricipal
2. Dr. (Mrs.) Surinder Pal Kaur Dhillon joined Khalsa College of Education, Ranjit Avenue, Amritsar as a Principal
3. Dr. (Mrs.) Praveen Thukral Joined Pandit Madan Mohan Memorial College of Education, Mudhal, Amritsar as a Principal
4. Dr. (Mrs.) Satinder Kaur Gill joined SD College of Education, Tarn Taran.
5. Dr. (Mrs.) Jeewanjot Sidhana joined sidhana Institute of education as a principal.

16. Internal resources generated:

- Upgradation of Laboratories
- Open Air Theater
- Attestation fee
- Income from distance education programmes

- Revenue generated through various competitive exams conducting agencies

17. Details of departments getting SAP, COSIST (ASSIST)/DST. FIST, etc.

Assistance/recognition: N.A

18. Community services:

- Blood Donation Camps
- Celebration of Flag Day
- Raising of funds for rehabilitation of victims of communal , caste & ethnic violence
- Participation in National Pulse Polio Campaign
- Programme of Health Public Sanitation & Personal Hygiene
- Aids Awareness campaign
- Legal literacy campaign
- Campaign against female foeticide

19. Teachers and officers newly recruited:

Ms. Navneet Kaur
Ms. Aruna Sharma
Mrs.Ramandeep Kaur Randhawa
Ms. Harjit Kaur
Ms. Harjinder Kaur
Ms. Preet Kamal
Ms. Gurpreet Kaur

20. Teaching – Non-teaching staff ratio:

- 1:1

21. Improvements in the library services:

- Provision of internet surfing
- Separate reading rooms with comfortable furniture
- More journal subscribed
- Purchase of reference books
- Number of sections such as journal section, research section & computer section added
- Internet corner with P4 computers
- Facility of book bank
- Air conditioning of Reading Hall
- Project of constructing well equipped cabins for the faculty

22. New books/journals subscribed and their value:

Number of Books added	Total cost (In Rs.)
131 – Books	30043

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

- M.Ed.
- B.Ed.
- PGDCA (T.E.)
- B.Ed. (DM)
- M.Ed. (DM)

24. Unit cost of education:

- B.Ed. – Rs.40800
- M.Ed. – Rs.49300
- PGDCA(T.E.) – Rs.20000

25. Computerization of administration and the process of admissions and examination results, issue of certificates:**1. Computerization of administration:**

- All the administrative work is computerized
- Provision of recording of all records in computer
- Every member of Non-Teaching staff has their own computer terminal
- More number of printer & scanner added
- Provide facility of Internet & Wi Fi
- Office E-mail ID is provided to all teaching staff and administrative staff and they are trained to use E-mail.

2. Process of admissionsFor Admission to B.Ed.

For admission to B.Ed. Khalsa College of Education, Amritsar follows the admission criteria stipulated by NCTE. Admission process is centralized at the state level. Till 2009-2010 admission was done on the basis of Entrance Test which is conducted by one of the three universities (Guru Nanak Dev University, Punjab University, and Punjabi University) in

rotation on behalf of the Punjab Government. The eligibility conditions for seeking admission to B.Ed were as follows:

- 1.** The admission to B.Ed. course was open to only those graduates and post-graduates of Guru Nanak Dev University, Amritsar/other recognized Universities and on the basis of the relative merit in Pre-B.Ed Entrance Test conducted by Guru Nanak Dev University, Amritsar or any other University, on behalf of the Punjab Government.
- 2.** The minimum qualifying percentage score for B.Ed admission was 55 per cent at first or second degree level for general and reserved categories(other than schedule castes).For SC category the minimum qualifying percentage score for B.Ed admission was 45 percent at first or second degree level.

However from the session 2010-11 the Entrance Test has been abolished and admission to B.Ed. course has been done on merit basis in the qualifying examination. Eligibility conditions are as follows:-

- a.** Candidates with at least 55% marks either in the Bachelor's Degree and /or in the Master's degree or any of other qualification declared equivalent thereto, are eligible for admission to the programme. Any candidate with 49.9 or less marks is not eligible.
- b.** The reservation for SC/ST/OBC and other categories is as per the rules of the Central Government/ State Government, whichever is applicable. There is a relaxation of 5% marks in favour of SC/ST/OBC and other categories of candidates. Even candidates with 49.9% marks or less are not eligible.
- c.** Candidate must have studied the major subject of the subject combination for at least three years at Bachelor's level/Master's level. Honours students can opt for major subject in which they have obtained Honours the minor subject should have been studied at least for one year.
- d.** In case of students who have done Honours in languages such as Hindi, Punjabi and English, the major subject is language. Such candidates would be allotted minor subject by the college on the basis of other courses studied by the candidate. In case of such candidates language will not be a minor subject.

For admission to M.Ed.

For admission to M.Ed Khalsa College of Education, Amritsar strictly follows guidelines of Guru Nanak Dev University, Amritsar. A transparent admission process is followed and students are selected on purely merit basis for the admission to M.Ed. course.

3-tier system is followed for the selection of the aspiring candidates. The detail of the procedure is given below:

1. Written entrance test is conducted to assess the knowledge of the students for which the following criteria is adopted.

Area	Type of Questions	Weightage
General Educational Awareness	Objective type	20 marks
Language Proficiency	Objective type and Essay type	20 marks
Basic Education Concepts	Short answer	30 marks
Basic Mathematical Operations	Objective type	20marks
Interview		10 marks

2. Calculation of grade point average of previous academic achievements (marks obtained in matriculation, 10+2, graduation, post graduation or any other degree).

3. Interview is conducted and weightage based on the following criteria is worked out:

- a) Participation in co-curricular activities
- b) Communication skills.
- c) Other personality traits.

The admission is open to any candidate who has undergone the course of training for degree of Bachelor of Education at least for one academic year from any recognized institution with at least 50% marks.

For Admission to PGDCA (Teacher Education)

Admission is done purely on merit basis at college level as per the norms laid down by GNDU, Amritsar. Any graduate less than 10+2+3 system with at least 45% marks in aggregate is eligible for admission.

3. Evaluation and Examination:

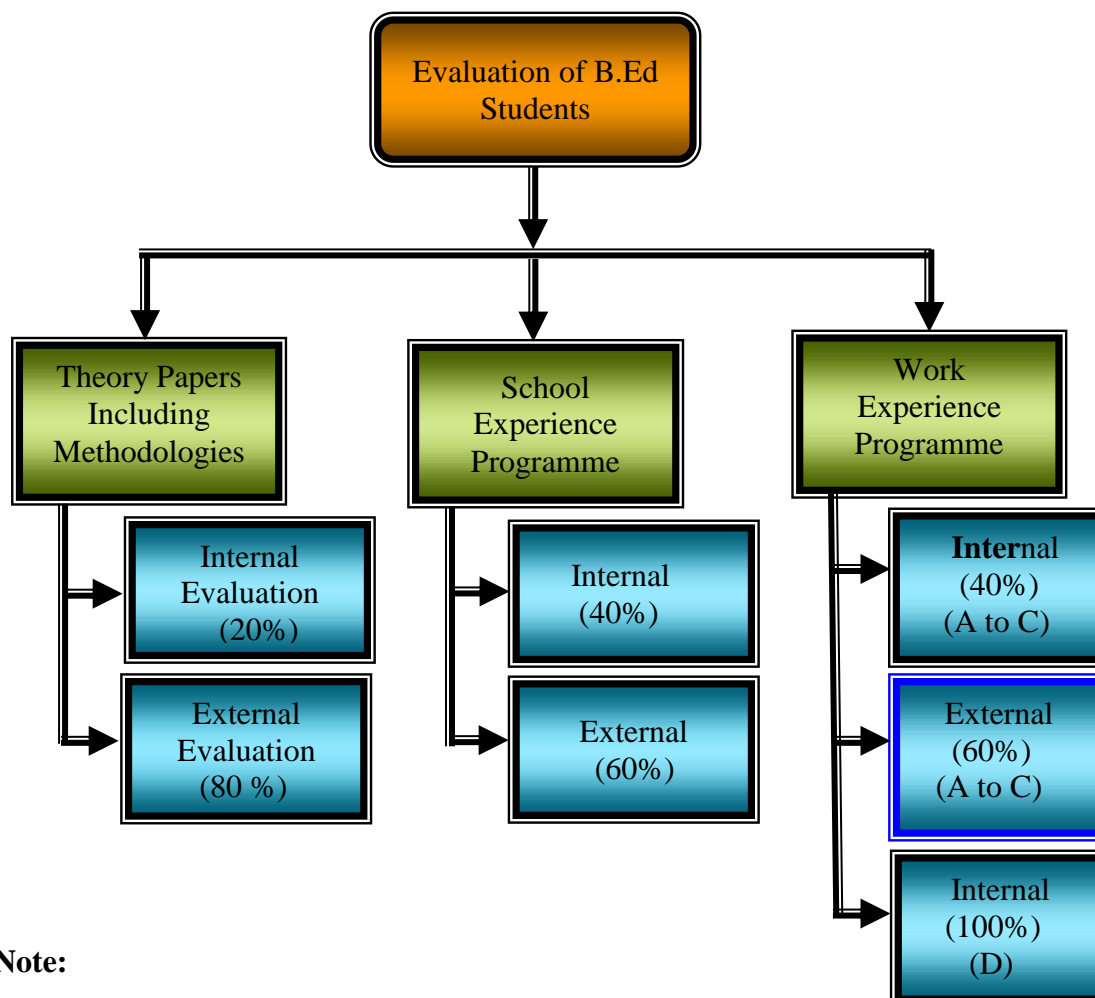
The details of various assessment/evaluation processes are given below:

Scheme of Examination for B.Ed.

The evaluation system is both scientific and objective. Its purpose is to improve the knowledge, teaching competencies and performance skills of the student teachers. It is both formative and summative in nature. Self evaluation and evaluation by peer group are used for continuous evaluation. All department activities, curricular, co-curricular, teacher's performances, special activities, community outreach activities are evaluated by teachers and students. These are then documented. All lesson plans for classroom teaching by each student

are supervised and monitored and assessed by subject teachers, students [own assessment] and school teachers on a daily basis. All lessons are thoroughly planned, corrected, rewritten, and signed by teachers before demonstration in schools. Mid-course corrections, continuous assessment are conducted to help students to re-assess and re-plan their future work with minimum error. All records of attendance, internal and external examination are documented.

Percentage of weightage given to external and internal evaluation



Note:

‘A’ refers to art component (Compulsory)

‘B’ refers to Computer education (Compulsory)

‘C’ refers to Physical education (Compulsory)

‘D’ refers to Value orientation and personality development through:

- I. Community service and co-curricular activities
- II. Hands on experience

Criteria followed for internal assessment is as follows:-

- Performance in unit test and three House Tests
- Participation in curricular and co-curricular activities.
- Seminar presentation
- Projects undertaken and completed

- Assignment submitted
- Classroom interaction and behavior
- Regularity and punctuality.

Practical Work

Macro-teaching composite lesson plans prepared by the student teachers are duly checked by the concerned teachers. Even during practice teaching, lesson plans are checked by the experienced school teachers. An evaluation Performa(TAB) developed by the college is provided to the supervisors for evaluating teaching proficiency of student teachers, which includes trainees mastery over the content, ability to communicate effectively, ability to sustain students interest in the lesson, ability to frame and ask probing questions, ability to recapitulate and summarize. The peer group is also encouraged to observe the lessons and give constructive suggestions. After the block teaching practice, the student teachers are to deliver four composite discussion lessons, 2 in each methodology, which are duly evaluated and suggestion are given .This programme is completed in two phases. In the first phase, 2 discussion lessons one in each methodology are delivered by the trainees, immediately after the block teaching practice. The second phase of discussion lesson is held after a gap of two months, so that the trainees are able to strengthen their skills and Improve upon their weaknesses. After the long teaching practice the trainees appear for their final Skill-in-teaching Examination which is evaluated by the external examiners as per university norms and conditions.

Examination Scheme for M.Ed.

The performance of M.Ed. students is evaluated continuously and comprehensively. The continuous evaluation is based on:-

- Performance of the students in the class tests.
- Performance of the students in the three house tests, conducted in the month of December, March and April..
- Participation and performance in co-curricular activities like literary, cultural etc.
- Observance of regularity and punctuality.
- Interaction and participation of the students in the teaching-learning process.
- Overall behaviour of the students.
- Performance of the students in the practical work.
- Since the college is affiliated to G.N.D.U, Amritsar, so the concerned University is authorized to conduct the external examination.

Scheme of examination for PGDCA (Teacher Education)

- Performance of the students in the class tests.
- Performance of the students in the three house tests, conducted in the month of December, March and April.
- Participation and performance in co-curricular activities like literary, cultural etc.
- Observance of regularity and punctuality.
- Interaction and participation of the students in the teaching-learning process.
- Overall behaviour of the students.
- Performance of the students in the practical work.

Since the college is affiliated to G.N.D.U, Amritsar, so the concerned University is authorized to conduct the external examination.

4. ICT in Evaluation: In the present day's computer are the standard and pervasive tools used for the process of assessment and evaluation. The institution also uses computers for this purpose. The institution carries out the following activities with the help of computer:

- Creation of a question bank of different subject/papers. (Essay type, short answer type fill in the blank, multiple choice) etc.
- Creation of a database of students marks. After the evaluation is done the students are awarded marks or grades based on their performance, this is done for comparing the results for evaluation of the student's performance.

26. Increase in the infrastructural facilities:

- Heritage Guest House
- Tagore theatre
- Upgradation of college cafeteria
- Residential quarters for fourth class employees

27. Technology upgradation:

- Development of language lab.
- Development of technology lab.
- Development of ICT lab

28. Computer and internet access and training to teachers and students:

- Unlimited free access to internet 24 hours
- Wi Fi
- Training by Intel
- ICT as compulsory Component

29. Financial aid to students:

Financial aid	2010-2011
Merit scholarships	Rs. 4850
Fee concession (SAF)	Rs. 31000
Any other SC/BC	26702
Minorities	41910
Some of our staff members helped needy students by paying their fees and medical emergencies	

30. Activities and support from the Alumni Association:

- Alumni Association of the college arranged alumni meet.
- Welfare of students
- Alumni had fruitful interaction with NAAC peer team
- Alumni working as guest faculty
- Arranging Guest lectures
- Organized advanced course for in-service school teachers
- Best use of services of old students
- Financial aid to needy students
- Book facilities
- A cultural event by our celebrity alumni
- Guidance for Arts Circle activities

31. Activities and support from the Parent-Teacher Association:

- Feedback is taken from the association to improve the functioning of the institution
- PTO's encourage parent, teacher and community involvement by providing programs that facilitate so. These activities may include bicycle safety, drug awareness, energy conservation, reading programs, science programs etc.

32. Health services:

- College has own Medical officer, Dispenser, Dresser to provide first aid to needy persons. Well maintained 30 bedded hospital facility is available in the college for 24 x 7 hrs.
- Psychological counseling for mental health by Psychology Department
- Provision of First aid box

33. Performance in sports activities:

Annual sports day is a regular feature of our college, we also organize sports day in the college ground. Most of the students participate in annual sports day. The following events are organized:-

1	100m.Race (Boys)
2	100 m.Race (girls)
3	200 m. Race (Boys)
4	3 leg Race (Boys)
5	3 leg Race (Girls)
6	Obstacle Race (Girls)
7	Obstacle Race (Boys)
8	Chatti Race (Girls)
9	Sack Race (Boys and
10	Long Jump (Boys)
11	Shot Put (Girls)
12	Shot Put (Boys)
13	Discuss Throw (Boys)
14	Discuss Throw (Girls)
15	Tug of war (Teaching vs. Non-teaching staff)
16	Tug of war(Inter-House)
17	100 m.Race of IV class

34. Incentives to outstanding sportspersons:

- Yes, incentives are provided to sportspersons
- Admissions are given to students who have participated at National or International Level in sport related events without charging any fees
- Cash prizes during Prize Distribution Ceremony
- Payment of TA/DA for attending competitions

35. Student achievements and awards:**U.G.C Qualified**

2010-2011	
STUDENTS	COLLEGE TEACHERS
Pardeep Pal	Jagnoop Kaur
Rajwinder Kaur	Manpreet Malhi
Harneet Kaur	Ravneet Kaur
Shubhneet Kaur	Gurkiran Kaur
Jaspinder Kaur	Ritu

University Results 2010-2011**PGDCA (T.E)**

First three merit positions in the University were bagged by our college students.

STUDENTS		
Sania Handa	Meena	Pankaj

B.Ed

Total 15 merit positions were bagged by our college

STUDENTS	STUDENTS	STUDENTS	STUDENTS
Nishkamini	Khuspinder Kaur	Sangeeta Nathaniel	Satwant Singh
Kanica Anand	Dilpreet Kaur	Manisha Sharma	Navjeet Kaur
Simranjit Kaur	Navneet Kaur	Ramandeep Kaur	Harpreet Kaur
Jatinder Kaur	Deepika Sharma	Priya	

Youth Festival Results: Overall Championship Trophy

Year/ List of items	2010-2011
Music	
1) Group Shabad	1 st
2) Folk Orchestra	2 nd
3) Vaar Singing	2 nd
4) Group Song	2 nd
5) Light Vocal Indian Folk song	3 rd
6) Light Vocal Indian Geet Gazal	2 nd
7) Light Vocal Indian Shabad/Bhajan	3 rd
8) Classical Vocal solo Indian	2 nd
9) Classical Instrumental percussion	2 nd
10) Classical Instrumental non- percussion	3 rd
Theatre	
1) Skit	1 st
2) Histrionics	2 nd
3) Mimicry	2 nd
4) Mime	2 nd
Dances	
1) Giddha	2 nd
2) Classical Dance	2 nd

Fine Arts	
1)Painting (Landscape)	2 nd
2) Sketching	1 st
3) Clay Modeling	1 st
4) Photography	1 st
5)Flower Arrangement (Dry)	3 rd
6) Rangoli	3 rd
Literary	
1)Elocution	1 st
2)Debate	1 st

36. Activities of the Guidance and Counseling unit:

- Set up of Educational Clinic
- A proper guidance and counseling services are provided to the students by conducting counseling sessions. For this purpose, college has set up a placement and counseling cell. This cell is attached with the psychology lab and sufficient literature in the form of career guides, employment news, advertisement in various news papers etc is available in the lab

37. Placement services provided to students:

Yes, the institution has placed maximum students in the reputed schools of the city. Various institutions where maximum students are placed:

- Spring Dale Sen. Sec. School, Amritsar
- Delhi Public School Amritsar
- Alpine Public School Amritsar
- D.A.V Public School, Lawrence Road, Amritsar.
- Khalsa Sen Sec. School (Boys) Amritsar.
- Khalsa Public School, G.T. Road, Amritsar.
- Sri Guru Harkrishan Public School, Amritsar
- Millenium School, Asr.
- DAV International School, Asr.

There are hundred percent placements for M.Ed students of our college.

38. Development programmes for non-teaching staff

- Our non-teaching staff completed their degrees and diploma through distance mode during their job
- Computer literacy programmes
- Workshops

39. Healthy practices of the institution

- ❖ Curricular, co-curricular and extracurricular activities are planned at the beginning of academic year. Responsibilities are distributed between college level and department level committees.
- ❖ Celebration of International & National Folk festivals
- ❖ We appoint class teachers, practical in-charge and academic coordinators who work as healthy link between students and authorities.
- ❖ Staff and students are felicitated on their achievements.
- ❖ Celebration of teachers day
- ❖ Display of ‘Thought of the Week’
- ❖ Students are given equal opportunities for attending cultural activities, seminars, workshops & various programs.
- ❖ We encourage research and are open to new ideas and knowledge that will improve our curriculum.
- ❖ Life skills including
 - a. Yoga
 - b. Physiotherapy facilities.
 - c. Value oriented courses are provided to the students.
- ❖ Career counseling services are provided
- ❖ Community service at
 - a. Orphanage
 - b. Plantation in schools during teaching practice.
 - c. Campus beautification is done by the students.
- ❖ The college has provided art facilities to help the students to have the best opportunities of growth and advancement.
- ❖ Excellent facilities given to staff members
- ❖ UGC/ state govt. scales, salaries given on time, provident funds benefits, group gratuity benefits etc.

❖ **Skill up gradation and training facilities:** Staffs are given opportunities for attending orientation, seminars, refresher courses, paper presentation. Staffs are given encouragement to consult resource persons in their respective fields, collaboration with other institutions at regional national and international level

❖ **Celebration of International Women day** with the collaboration of Legal Services, Amritsar.

40. Linkages developed with National / International, academic /Research bodies

Linkage at National Level

- 1. NAAC:** The principal of this institution is an active member of NAAC.
- 2. NCTE:** The principal of this institution is member of committee constituted by NCTE for granting affiliation to colleges of education.
- 3. NUEPA:** Dr.(Mrs.) Latha Pillai PVC (NUEPA) visited our institution and delivered a lecture on Recent Trends In Higher Education.
- 4. AIAER:** All the faculty members of this institution are life members of All India Association of Educational Research.
- 5. IGNOU:** This institution also acts as a programme center for M.Ed (DM). The resource persons from IGNOU are invited by the institution to deliver extension lecturers, from time to time.
- 6. Jamia-Milia-Islamia:** This institution acts as center for B.Ed (DM). The resource person from this University is also invited from time to time to deliver extension lectures.
- 7.** The college acts as Examination Center for UGC (NET), Banking, Railways, BSF, and other institutions.
- 8. Ministry of youth Affairs and Sports Govt. of India:** Fifty NSS volunteers with two NSS Programme officer, from Kohima College of Science, Nagaland under Inter State Youth Exchange Programme, sponsored by the ministry of Youth Affairs and Sports, Govt. of India visited our college in the year 2006.
- 9. Council of Teacher Education:** All teachers are member of Council of Teacher Education. Under Teacher Exchange Programme, a group of Assamese Teachers under the leadership of Dr. D.R Vij, President CTE, and Punjab visited our college, in the year 2009.
- 10. Colleges of Education:** We have close ties with the renowned colleges of Education of India. From time to time, Principals, Faculty members and students visit our institution. A group of 100 students from Radha Krishanan College of Education and Mahavir College of Education, Rajasthan visited our college, under the student exchange programme. We

organize Inter-College competitions and also participate in competitions organized by other colleges of education.

11. North East Cultural Zone: We have cultural contacts with North East Zone cultural centre, Dhimapur and North Zone Cultural Centre Patiala. The artists from those states performed their folk dances in the college.

12. National Foundation for communal Harmony: We are directly linked with National Foundation for communal Harmony, New Delhi. We contribute funds and observe Communal Harmony Flag Day on 25th November every year.

13. Nehru Yuva Kendra Sangathan: One of our senior teachers delivered a lecture on 'Adolescents Needs and Problems' organized by Nehru Yuva Kendra Sangathan.

14. Departments of Education: Eminent educationists from Punjab University, Chandigarh, Punjabi University, Patiala, Kurukshetra University, Jammu University, and Lucknow University often visit our college and update our knowledge on various issues and problems of teacher education.

15. UGC (University Grant Commission): The College received grants from the UGC research agency.

Linkages at State Level

1. The institute has close linkage with PCPC for the promotion and exchange of Punjabi culture; troupe from other countries often visit this college and give their performance.

2. Our students visited the Punjab Darshan Photo Exhibition organized by Creator Academy (Phonetics) at Art Gallery, Amritsar.

3. Guru Gobind Singh Study Circle, an organization which works for the propagation of Sikh philosophy is associated with our institution. The scholars from this organization are invited to deliver religious discourses and also conduct moral education based examination to award scholarships to the students.

4. The students of our institution are members of Red Ribbon Club of (PGSC) Pushpa Gujral Science City, Kapurthala.

5. The college has close linkage with a number of Educational Institutions, NGO'S and clubs and collaborates with more than twelve Higher Secondary schools throughout the year for teaching practice.

All these linkages at the National & State level enrich and update the knowledge of the faculty and students. It also broadens our perspective.

International Linkage:

Guest lecturers and resource persons from foreign Universities are invited in the last five years. The following resource persons\artists visited our college and interacted with the students.

- Dr, Elizabeth Anne Robertson, Deptt. of Human Development, University of Maryland, USA.

41. Any other relevant information the institution wishes to add:

Our Whole Functioning of the institution is well disciplined, organized and systematic. From day by day we are in the process of touching heights. We have completed assessment of teachers as per the specified performance indicators. It is a matter of pride for our college that every year about 70% students of this college get immediate employment in govt. & privately managed schools.

Part C: Detail the plans of the institution for the next year

- Further Strengthening of Research Activities
- Improvements in Teaching Learning Process
- Incremental academic growth of the students
- Organization of Computer literacy programmes for teacher educators.
- Conducting class tests and unit tests at the end of each unit in the foundation courses and the methodology courses.
- Conducting remedial & diagnostic teaching for low achievers in different subjects.
- Provide hostel accommodation to all the needy students.
- Emphasis on qualitative research
- Professional development of teacher educators
- Beautification of the college campus.
- Library period for better learning environment.
- Implementation of EDUSAT
- Establishment of Legal Aid Clinic

Name: Dr. Harpreet Kaur
Vice-Principal



Signature of the Coordinator, IQAC

Name: Dr. J.S.Dhillon
Principal



Signature of the Chairperson, IQAC

